

Informator

Urzędu Statystycznego w Katowicach

Guidebook of the Statistical Office in Katowice **2019**



Informator

Katowice 2019



Urząd Statystyczny
w Katowicach

Guidebook

of the Statistical Office
in Katowice 2019

Katowice 2019



Statistical Office
in Katowice

Content-related works

Statistical Office in Katowice. Śląski Centre for Regional Surveys

Editorial team

Małgorzata Góralczyk, Michał Przybyła, Iwona Pudo

Supervisor

Iłona Żurek

Translation

Paulina Kozłowska

Typesetting and graphics

Sylvia Arendt-Bierońska, Iwona Więcek

Cover design

Iwona Więcek

ISBN 978-83-89641-94-6 (book)

ISBN 978-83-89641-95-3 (on-line)

Publication available on the website

katowice.stat.gov.pl

When publishing SO data - please indicate the source**Print**

Statistical Office in Katowice, Owocowa 3, 40-158 Katowice

Phone 32 779 12 19, poligrafiaKCE@stat.gov.pl

PREFACE

The changing reality confronts public statistics with still new challenges. In the era of technical and technological progress as well as mobile Internet, official statistics adjusts to the expectations of users. There is a growing need for statistical knowledge, fast, reliable and objective information, which i.a. is an important decision-making instrument – a tool for diagnosing, programming and monitoring socio-economic development.

The **Guidebook** presents the legal basis of official statistics, its tasks, organization, information resources and forms of data dissemination as well as new statistical products. Against this background, the organization and activities of the Statistical Office in Katowice were presented.

Bilingual publication in Polish and English is also available in an electronic form on the Office's website. The electronic version of the publication contains active links facilitating direct access to i.a.: legal basis, databases, portals, current report and survey forms, schedules for publishing survey results as well as volumes and indicators announced by the President of the CSO.

I hope that the **Guidebook of the Statistical Office in Katowice** will be a useful source of information for all those interested and bring closer the contemporary face of Polish official statistics operating in the European Statistical System, its wide information offer and help users to navigate through data resources and use modern statistical tools.

We cordially invite you to visit websites katowice.stat.gov.pl and stat.gov.pl. Employees of the Statistical Office are ready to support in search for data.

Director
of the Statistical Office in Katowice


AURELIA HETMAŃSKA

CONTENTS

Preface	29
Tasks of official statistics	31
Organization of official statistics	32
Statistical Offices in Poland and their specializations	33
The Statistical Office in Katowice	35
Organizational structure	36
Branches	37
Telephone numbers and e-mails of organizational units	38
Specialized centres of the Statistical Office	39
Centre for Environmental Protection Statistics	39
Centre for Financial Market Statistics	39
Centre for Projecting and Databases	40
Centre for Regional Accounts	40
Śląski Centre for Regional Surveys	41
Publication-information activities	42
Statistical education	43
Dissemination of statistical data	44
Questionnaire surveys	46
Information portal of the SO	47
Reporting Portal	48
Statistical databases	49
Local Data Bank (LDB)	49
Demography Database	49
STRATEG	49
Analytical Platform – the Analyses and Decisions Support System (SWAiD)	50
SDG Platform	50
Geostatistics Portal	50
National Official Register REGON	51
National Official Register TERYT	52

TASKS OF OFFICIAL STATISTICS

The mission of statistics

providing reliable, solid, independent and high quality statistical information on the state and changes occurring in the society, economy and natural environment for the needs of national and international users

The legal basis for functioning of official statistics is

The Law of 29 June 1995 on Official Statistics

(Journal of Laws from 2019, item 649)

Official statistics is a system of:

- collecting statistical data,
- gathering, storing and processing of collected data,
- publishing and dissemination of the results of statistical surveys.

Duties of services of official statistics are, among others:

- organizing and conducting statistical surveys as well as determining their methodology,
- conducting national censuses,
- dissemination of statistical information of which basic volumes and indicators, development of database systems,
- elaborating standard classifications, nomenclatures and definitions of basic categories, their interrelations and their interpretation,
- administering national official registers: of entities of the national economy and of territorial division of the country,
- cooperation with specialized in the field of statistics international and regional organizations as well as organs and offices of other countries – the cooperation with Eurostat (Statistical Office of the EU) and national statistical offices within the European Statistical System,
- conducting scientific and research-development works in the field of methodology of statistical surveys and classification standards as well as application of mathematics and computing methods in statistics,
- use of administrative data in statistical surveys, i.e. the information collected in the records, registers and systems operated by public administration authorities,
- popularization of the statistical knowledge and statistical education.

ORGANIZATION OF OFFICIAL STATISTICS

The President of the Central Statistical Office is a central government administration authority having jurisdiction in the field of statistics, appointed and supervised by the President of the Council of Ministers. He performs his tasks with the help of **official statistics services**.

The Central Statistical Office

governmental administration office servicing the President of the CSO and functioning under his direct management

Statistical Office

16 offices residing in capital cities of the voivodships

Advisory and opinion-making bodies of the President of the CSO:

the CSO Governing Body – considers the drafts of multi-annual statistical development programs, annual programs of statistical surveys, and matters of fundamental importance to the work of the Central Statistical Office

the Program Commission – in respect of preparation of a draft programmes of statistical surveys

the Methodological Commission – in the field of improvement of methodology of statistical surveys

the Editorial Committee – in respect of statistical information dissemination, distribution and publication

the Scientific Statistical Council – as regards methodology of statistical surveys

Units servicing the official statistics:

the S. Szulc Central Statistical Library

the Statistical Publishing Establishment – responsible for publishing and printing

the Statistical Computing Centre – responsible for computing

the Research and Statistical Education Centre of the CSO – trainings and professional development of the staff

Advisory bodies of the President of the Council of Ministers:

the Statistical Council – in respect of official statistics

the Government Population Council – in respect of demographic issues and population policy

The Polish Statistical Association

an organization of representatives of the official statistics authorities, academic societies, territorial and economic local government, units of government administration etc., who are interested in theory and practice of statistical surveys.

STATISTICAL OFFICES IN POLAND AND THEIR SPECIALIZATIONS

<p>Statistical Office in Białystok ul. Krakowska 13, 15-959 Białystok Phone +48 85 749 77 00 e-mail: SekretariatUSBST@stat.gov.pl</p>	<p>Centre for the Forestry and Preservation of Nature Statistics</p>
<p>Statistical Office in Bydgoszcz ul. Ks. Stanisława Konarskiego 1-3, 85-066 Bydgoszcz Phone +48 52 366 93 90 e-mail: SekretariatUSBDG@stat.gov.pl</p>	<p>Surveys and Analysis of Labour Market Centre</p>
<p>Statistical Office in Gdańsk ul. Danusi 4, 80-434 Gdańsk Phone +48 58 768 31 00 e-mail: SekretariatUSGDK@stat.gov.pl</p>	<p>Centre for Education and Human Capital Statistics Centre for Working Conditions Statistics Centre for Labour Force Survey</p>
<p>Statistical Office in Katowice ul. Owocowa 3, 40-158 Katowice Phone +48 32 779 12 00 e-mail: SekretariatUsKce@stat.gov.pl</p>	<p>Centre for Environmental Protection Statistics Centre for Financial Market Statistics Centre for Projecting and Databases Centre for Regional Accounts</p>
<p>Statistical Office in Kielce ul. Zygmunta Wróblewskiego 2, 25-369 Kielce Phone +48 41 249 96 00 e-mail: sekretariatuskie@stat.gov.pl</p>	<p>Centre for Trade and Services Statistics Centre for Non-observed Economy Studies</p>
<p>Statistical Office in Kraków ul. Kazimierza Wyki 3, 31-223 Kraków Phone +48 12 415 60 11 e-mail: SekretariatUSKRK@stat.gov.pl</p>	<p>Centre for Health and Health Care Statistics Centre for Cultural Statistics Research Centre for Social Economy Centre for Social Assistance Statistics</p>
<p>Statistical Office in Lublin ul. Stanisława Leszczyńskiego 48, 20-068 Lublin Phone +48 81 533 20 51 e-mail: sekretariatUSLub@stat.gov.pl</p>	<p>Centre for Construction Statistics Centre for Dwellings and Communal Statistics</p>
<p>Statistical Office in Łódź ul. Suwalska 29, 93-176 Łódź Phone +48 42 683 91 00 (01) e-mail: sekretariatusldz@stat.gov.pl</p>	<p>Centre of Standard in Classifications Mathematical Statistics Centre Centre for Living Conditions and Questionnaire Surveys Centre for Small and Medium-sized Enterprises</p>

STATISTICAL OFFICES IN POLAND AND THEIR SPECIALIZATIONS

<p>Statistical Office in Olsztyn ul. Tadeusza Kościuszki 78/82, 10-555 Olsztyn Phone +48 89 524 36 66 e-mail: SekretariatUSOLS@stat.gov.pl</p>	<p>Demographic Research Centre Research Centre for Rural Areas Research Centre for Agriculture Statistical Computing Centre</p>
<p>Statistical Office in Opole ul. ks. Hugona Kołłątaja 5B, 45-064 Opole Phone +48 77 423 01 10 (11) e-mail: SekretariatUSopl@stat.gov.pl</p>	<p>Price Statistics Centre</p>
<p>Statistical Office in Poznań ul. Wojska Polskiego 27/29, 60-624 Poznań Phone +48 61 279 82 00 e-mail: SekretariatUSPOZ@stat.gov.pl</p>	<p>Centre for Data Engineering Centre for Small Areas Estimation Centre for Urban Statistics Centre for Short-term Statistics</p>
<p>Statistical Office in Rzeszów ul. Jana III Sobieskiego 10, 35-959 Rzeszów Phone +48 17 853 52 10 (19) e-mail: sekretariatusrze@stat.gov.pl</p>	<p>Centre for Transborder Areas and Statistics for Euroregions Centre for Materials and Fuel Energy Market Statistics Centre for Sport and Tourism Statistics</p>
<p>Statistical Office in Szczecin ul. Jana Matejki 22, 70-530 Szczecin Phone +48 91 459 77 00 e-mail: SekretariatUSSZC@stat.gov.pl</p>	<p>Centre for Data Engineering Centre for Marine Statistics Centre for Science, Technology, Innovation and Information Society Statistics Centre for Transport and Communications Statistics</p>
<p>Statistical Office in Warszawa ul. 1 Sierpnia 21, 02-134 Warszawa Phone +48 22 464 20 00 e-mail: SekretariatUSWAW@stat.gov.pl</p>	<p>Centre for Administrative Data Sources Centre for Development of Analyses Systems and Information Dissemination Centre for Non-financial Enterprises Statistics</p>
<p>Statistical Office in Wrocław ul. Oławska 31, 50-950 Wrocław Phone +48 71 371 63 00 e-mail: sekretariatuswro@stat.gov.pl</p>	<p>Local Data Bank Centre Territorial Self-Government Statistics Centre Industrial Products Statistics Centre</p>
<p>Statistical Office in Zielona Góra ul. Spokojna 1, 65-954 Zielona Góra Phone +48 68 322 31 12 e-mail: SekretariatUSZGR@stat.gov.pl</p>	<p>Centre for Business and Agriculture Tendency</p>

THE STATISTICAL OFFICE IN KATOWICE

The representative of official statistics services on the territory of Śląskie Voivodship

The Office operates on the basis of:

the Law on Official Statistics
dated 29 June 1995

Disposition No. 10 of the President of the CSO
dated 18 June 2012 on the Granting of the Statute
to the Statistical Office in Katowice
(Official Journal of the CSO from 2012,
item 28 with later amendments)

The internal organization and detailed tasks of organizational units as well as work mode of the Office are realized according to the Organizational Regulations introduced by the internal disposition of the Director of the Statistical Office in Katowice.

Detailed tasks of the Office are:

- collection of data including those from public administration information systems, gathering, analysis and elaboration of statistical data,
- recognition of demand for statistical information and analyses in the region and within specialization of the Office,
- conducting national censuses and other wide-range surveys,
- conducting creative works on the methodology of statistical surveys according to the specialization of the Office,
- conducting surveys and analyses on the social and demographic situation of the region,
- dissemination of final statistical information,
- implementation of works related to dissemination and promotion statistics including conducting statistical education,
- preparation of statistical information for governmental administration and local government bodies as well as conducting joint surveys encompassed in the program of surveys,
- maintaining registers in the part concerning the area of Śląskie Voivodship:
 - REGON – National Official Business Register,
 - TERYT – National Official Register of Territorial Division of the Country.

The Statistical Office in Katowice is specialized in realization of nation-wide tasks on behalf of official statistics as a whole in the field of regional accounts, financial market statistics and its entities, financial instruments, investment outlays and fixed assets, environmental protection, outlays and material effects of environmental protection and water management.

ORGANIZATIONAL STRUCTURE

DIRECTOR

DEPUTY DIRECTOR

DIVISIONS:

- ORGANIZATION AND REGISTERS
- QUESTIONNAIRE SURVEYS
- COMPUTING SERVICE
- HUMAN RESOURCES AND TRAINING
- BUDGETARY
- ADMINISTRATION

CENTRES:

- CENTRE FOR ENVIRONMENTAL PROTECTION STATISTICS
- CENTRE FOR FINANCIAL MARKET STATISTICS
- CENTRE FOR PROJECTING AND DATABASES
- CENTRE FOR REGIONAL ACCOUNTS
- ŚLĄSKI CENTRE FOR REGIONAL SURVEYS
PUBLISHING SECTION

INDEPENDENT POSITIONS:

- LEGAL ADVISER
- FOR THE PROTECTION OF SECRET INFORMATION
- FOR WORK SAFETY AND HYGIENICS

BRANCHES OF THE SO:

- IN BIELSKO-BIAŁA
- IN BYTOM
- IN CZĘSTOCHOWA
- IN RYBNIK
- IN SOSNOWIEC

BRANCHES

The Statistical Office performs its duties not only in the Office in Katowice, but in its **five Branches** as well.

Branches perform the following tasks:

- collection, elaboration of statistical reporting within specialization of the Office,
- dissemination of statistical data and information, explanations as far as statistics is concerned,
- registration of entities within the conducted national official register REGON in the part concerning the Śląskie Voivodship,
- updating of the national official register TERYT in the part concerning the Śląskie Voivodship,
- cooperation with local government administration and institutions within their range of operations,
- participation in organizational works concerning censuses and other wide-range surveys,
- work on the promotion of statistics and statistical education.

Territorial scope:



<p>Statistical Office in Katowice (US) ul. Owocowa 3, 40-158 Katowice Phone +48 32 779 12 00, katowice@stat.gov.pl</p>	<p>powiats: mikołowski, bieruńsko-lędziński cities with powiat status: Katowice, Tychy</p>
<p>Branch in Bielsko-Biała (OBB) ul. Piastowska 44, 43-300 Bielsko-Biała Phone +48 33 822 18 35 to 37, bielsko-biala@stat.gov.pl</p>	<p>powiats: bielski, cieszyński, pszczyński, żywiecki city with powiat status Bielsko-Biała</p>
<p>Branch in Bytom (OBY) ul. Stanisława Moniuszki 26A, 41-902 Bytom Phone +48 32 282 06 18, bytom@stat.gov.pl</p>	<p>powiats: tarnogórski, gliwicki cities with powiat status: Bytom, Chorzów, Gliwice, Piekary Śląskie, Ruda Śląska, Siemianowice Śląskie, Świętochłowice, Zabrze</p>
<p>Branch in Częstochowa (OCZ) Aleja Niepodległości 20/22, 42-216 Częstochowa Phone +48 34 366 00 14, czestochowa@stat.gov.pl</p>	<p>powiats: częstochowski, kłobucki, lubliniecki, myszkowski city with powiat status Częstochowa</p>
<p>Branch in Rybnik (ORY) ul. Stanisława Chrobrego 6, 44-200 Rybnik Phone +48 32 422 19 21, rybnik@stat.gov.pl</p>	<p>powiats: raciborski, rybnicki, wodzisławski cities with powiat status: Jastrzębie-Zdrój, Rybnik, Żory</p>
<p>Branch in Sosnowiec (OSC) ul. Rzeźnicza 12, 41-200 Sosnowiec Phone +48 32 297 20 02, sosnowiec@stat.gov.pl</p>	<p>powiats: będziński, zawierciański cities with powiat status: Dąbrowa Górnicza, Jaworzno, Mysłowice, Sosnowiec</p>

TELEPHONE NUMBERS AND E-MAILS OF ORGANIZATIONAL UNITS

DIRECTOR Aurelia Hetmańska	+48 32 779 12 48	A.Hetmanska@stat.gov.pl
DEPUTY DIRECTOR Grażyna Witkowska	+48 32 779 12 48	G.Witkowska@stat.gov.pl
Secretariat	+48 32 779 12 48	SekretariatUsKce@stat.gov.pl
Organization and Registers Division	+48 32 779 12 60	W.Szubert@stat.gov.pl
Questionnaire Surveys Division	+48 32 779 12 91	D.Gwozdz@stat.gov.pl
Computing Service Division	+48 32 779 12 23	R.Szczesny@stat.gov.pl
Human Resources and Training Division	+48 32 779 12 28	J.Kostecka-Gebarowska@stat.gov.pl
Chief Accountant – Budgetary Division	+48 32 779 12 73	A.Wozniak-Bebak@stat.gov.pl
Administration Division	+48 32 779 12 43	B.Skalska@stat.gov.pl
Centre for Financial Market Statistics	+48 32 779 12 57	J.Sota@stat.gov.pl
Centre for Environmental Protection Statistics	+48 32 779 12 75	K.Mynarek@stat.gov.pl
Centre for Projecting and Databases	+48 32 779 12 07	S.Borek@stat.gov.pl
Centre for Regional Accounts	+48 32 779 12 15	D.Doniec@stat.gov.pl
Śląski Centre for Regional Surveys	+48 32 779 13 07	I.Zurek@stat.gov.pl
Publishing Section	+48 32 779 12 19	A.Marks@stat.gov.pl
Independent position – for the protection of secret information	+48 32 779 12 60	M.Olejniczak@stat.gov.pl
Independent position – for work safety and hygienics	+48 32 779 12 68	M.Nowak3@stat.gov.pl
Branch in Bielsko-Biała	+48 33 822 18 35	M.Draszczyk@stat.gov.pl
Branch in Bytom	+48 32 282 70 40	M.Widuch@stat.gov.pl
Branch in Częstochowa	+48 34 366 01 04	B.Zurek@stat.gov.pl
Branch in Rybnik	+48 32 422 27 84	A.Franczyk@stat.gov.pl
Branch in Sosnowiec	+48 32 297 20 17	J.Wieczorek2@stat.gov.pl

SPECIALIZED CENTRES OF THE STATISTICAL OFFICE



CENTRE FOR ENVIRONMENTAL PROTECTION STATISTICS

The Centre concerns on nationwide tasks for official statistics as a whole in the field of **environmental protection and its economic aspects**. The Centre brings up to date the list of entities obliged to reporting, participates in a process of working out of formulas and explanation of statistical forms, prepares schedules of surveys, guidelines for reporting and reports on surveys implementation. The Centre assists also in preparation of the Statistical Surveys Programme of the Official Statistics and the Plan of Statistical Elaborations. The results of the surveys performed by the Centre are the base of elaborations concerning: the balance sheets of the water and wastewater management, atmospheric air pollution, quantity of generated and managed wastes, for purposes of the national official statistics and international statistics. The survey results are used, among others, by government and local government administration for creation of the environmental policy on the state level as well as for the voivodship, powiat and gmina. This results are also the basis for the assessment of the implementation of the state environmental policy in the field of outlays on environmental protection in Poland.



Reports: OS-1, OS-3, OS-4, OS-5, OS-6, OS-29/k, Annex to: F-03, SP and SG-01 fixed assets



CENTRE FOR FINANCIAL MARKET STATISTICS

The Centre concerns on nationwide tasks for official statistics as a whole in the following fields: **financial market statistics and its entities, financial instruments, investment outlays and fixed assets, financial assets and liabilities**. The Centre is responsible for organisation, coordination, substantive development and performing of the nationwide statistical surveys according to its specialisation. Moreover, the Centre participates in improving of the surveys methodology and elaboration of the scope of statistical forms, preparation of IT assumptions for electronic forms and for IT survey systems, data collection and processing schedules and reports on surveys implementation. The Centre realises its tasks concerning elaboration of the Statistical Surveys Programme of the Official Statistics and the Plan of Statistical Elaborations. The results of surveys performed by the Centre are presented in socio-economic publications and also are used for preparation of annual national accounts on the regional and country level and branch statistics. Additionally, the results are provided to government administration, local government administration as well as to the other institutions and international organisations.



Reports: F-03, FDF/FKT, FDF/PK, FDF/P-LS, FDF/WND, I-01, IF, RF-01, SFU-OZ, SP, TFI

SPECIALIZED CENTRES OF THE STATISTICAL OFFICE



CENTRE FOR PROJECTING AND DATABASES

The Centre performs nationwide tasks for official statistics as a whole in the field of **design and programming works** on regional accounts, environmental protection, outlays and tangible effects of investments, current expenditures of environmental protection and water management, financial market, fixed assets and investment outlays, financial instruments, assets and liabilities of enterprises and production activities. The Centre elaborates the nationwide collections and tables of data for the tasks mentioned above and participate in the preparation of methodology and organisation of surveys as well as in compiling of information and statistical analyses in the field of environmental protection and economic activity. Additionally, the Centre participates in update and development the following areas of the Knowledge Databases: "National Accounts" and "State and Environmental Protection".



CENTRE FOR REGIONAL ACCOUNTS

The Centre performs nationwide tasks for the official statistics as a whole in the field of **regional accounts**. Being the author's unit the Centre accomplish the nationwide surveys "**Gross Domestic Product and its elements by regional terms**", which is related with calculation of the basic macroeconomic categories for macroregions, regions and subregions. The methodological and calculation works, elaboration of information and statistical analyses of territorial diversity of gross domestic product, gross value added and disposable income to the households are also performed in the Centre. Conducting the survey is related to the realisation of statutory obligations to the Poland and the EU. The results of GDP calculations are used for needs of:

- structural funds of the EU for selection and choice of regions which qualify to financial support from aid funds and also for monitoring the results of the aid granted,
- evaluation, i.a.: the Strategy for Responsible Development until 2020 (with a view until 2030); the Long-term National Development Strategy – Poland 2030. The third wave of modernity; the National Strategy of Regional Development 2010-2020: Regions, Cities, Rural Areas; supraregional strategies; strategies for voivodships development and regional programs,
- international comparisons.

ŚLĄSKI CENTRE FOR REGIONAL SURVEYS

The Centre is one of 16 regional surveys centres located in Poland, which was appointed by the President of Central Statistical Office in order to: realise surveys and analyses of problems crucial for the region, publishing and information activities, partnership cooperation with the representatives of government and local government administration as well as the popularisation and promotion of statistics in the region.

Priorities:

- popularisation of statistical knowledge about the region,
- strengthening of contacts and creation of lasting relations between external partners in the region,
- information and analytical support of decision-making processes in a range of management at local and regional level,
- expressing opinions and updating documents as well as elaborations of strategic and operational character,
- support for the development of indicators used for monitoring of the strategic and program objectives,
- popularisation of the official statistics information resources.

The main tasks of the Centre are:

- recognition of demand for statistical information and analyses as well as design methods and forms of supplying them,
- activity in publication and information field according to the Editorial Title-Plan of the SO in Katowice,
- dissemination and sharing the results of statistical surveys and statistical knowledge about the region,
- cooperation with the local government and voivodship authorities in the field of information service,
- exchange of experience and joint activities with the scientific community,
- promotion of the statistics in the region,
- educational activity.

According to the statutory task of the Office, the Centre cooperates with the Central Statistical Office in the field of the methodological and analytical work for the needs of indicators monitoring sustainable development at the national level.

The Centre runs:

- the [Statistical Information Section and the Office library](#),
- an official SO account on [Twitter](#), where i.a.: the editorial news, important events, new products of the official statistics are published,
- [educational activity](#) for children and youth, representatives of the government administration and local government, scientific community, students and the remaining part of the society,
- the [Publishing Section](#) which performs the publishing and printing works for the use of the Office and official statistics.

PUBLICATION-INFORMATION ACTIVITIES

The information policy is conducted on the basis of the annual Editorial Title-Plan of the Statistical Office in Katowice, created on the basis of the analysis of information needs and needs for statistical information grouped in territorial breakdowns.

Editorial Title-Plan of the Statistical Office in Katowice

All publications are available on the website of the Office:



Current studies

(news releases, communiqués and announcements, infographics)



Publications

(by title in alphabetical order; by thematic areas)



Editorial series

statistical yearbooks

statistical analyses

statistical information

news releases

folders and occasional publications

other studies
(infographics, information leaflets)

The system of regional analytical studies:

- Official Statement on the socio-economic situation of the voivodship (monthly),
- Statistical Bulletin of the Voivodship (quarterly),
- Report on the socio-economic situation of the voivodship (annual),
- Statistical yearbook of the voivodship (annual),
- Śląskie Voivodship. Subregions, powiats, gminas (annual).

Series of comparable among voivodships publications, including a comprehensive analysis of the voivodship, taking into account the phenomena relevant to the socio-economic development in the given region.

Dissemination of information in the voivodship execute **the Statistical Information Section at the Office and its branches**

Publication of the Office are also available on the website of **the Silesian Digital Library**

Publication of the CSO and the SO – **Central Statistical Library of the CSO** (electronic catalogue of collections)

STATISTICAL EDUCATION

The popularization and promotion of statistics as well as dissemination of statistical knowledge is one of the important tasks of official statistics.

Forms of activities:

- meetings in the Office and outside it
- training courses
- educational workshops
- lectures
- competitions
- educational programmes
- exhibitions
- practices and internships in the Office
- projects of the type "Open Day", "Day of Entrepreneurship"

Beneficiaries:

- representatives of public administration
- children and youth
- teaching staff
- academia, including students
- media representatives
- all interested in statistics

Theoretical and practical educational activities and projects are aimed at:

- acquaintance with the activities of the Office, including publishing offer,
- awareness of the importance of reliable statistical data,
- learning the correct interpretation of the data and statistical indicators,
- developing the ability to use statistical sources.

The Office is also involved in activities related to the implementation of the social responsibility strategy – i.a. it supports initiatives of non-governmental organisations and promotes disabled community.

Contact for interested: **the Statistical Information Section, ground floor, room 008, Phone +48 32 77 91 237**

Offer, educational materials and educational services card are available on the website of the Office

in the tab Statistical education

DISSEMINATION OF STATISTICAL DATA

All information obtained from surveys carried out in accordance with the program of statistical surveys are **official data of public statistics**, regardless of who leads them. All authorities conducting surveys under the Law on Official Statistics apply the classification standards and provide the results of surveys to the official statistical services.

The legal basis for an information system of public statistics is the Law of 29 June 1995 on Official Statistics.

Basic principles to proceed with statistical data:

- the principle of public availability of the final statistical information – the principle of equal, indiscriminatory and simultaneous access to the final statistical information (article 14 of the Law),
- the principle statistical confidentiality – collected in statistical surveys of official statistics individual data and personal data shall be confidential and shall be subject to absolute protection; these data may be used exclusively for statistical calculations, compilations and analyses as well as for the creation by official statistics services a sampling frame for statistical surveys carried out by these services; dissemination or use of individual data and personal data for other than specified in the Law purposes is prohibited (article 10 of the Law),

Employees of official statistics services, census enumerators, statistical interviewers and other persons performing activities on behalf and for the benefit of official statistics are obligated to strictly comply with statistical confidentiality and may be allowed to perform these actions after a written "**Promise...**" (article 12 of the Law).

- the principle of compliance with applicable provisions and information security standards,
- the principle of data protection.

Provisions on dissemination and storing of statistical information and penal provisions related to the violation of statistical confidentiality are contained in articles 38, 54, 55 of the Law on Official Statistics. In connection with the implementation of the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, the Central Statistical Office informs on its websites about the principles and rights of users related to the processing of their personal data by the CSO.

DISSEMINATION OF STATISTICAL DATA

Types of statistical information and the form and timing of their release are set in the Program of Statistical Surveys of Official Statistics.

Result statistical information is:

- available as part electronic platform for sharing statistical information and other information resources,
- published in the publications of the SO and CSO,
- published in the Official Gazette of the Government of the Republic of Poland „Monitor Polski”,
- made available to the mass media,
- developed and transferred for the needs of the EU and international organizations.

Dissemination of statistical information on the territory of Śląskie Voivodship is realized by:



SISK

STATISTICAL INFORMATION SECTIONS at the Office and in its Branches which

provide statistical information on the site, by phone and by mail
provide assistance in navigating the websites of the SO and CSO
accept individual orders for statistical data

Working hours: Monday from 7.00 to 18.00, Tuesday-Friday from 7.00 to 15.00

Statistical Information Section offers a range of facilities in the direct and electronic dissemination of resources of public statistics.

quick customer service area

client work and “quiet” customer service area

training–conference area

communication (sign language as well)

Assumptions concerning the information policy and the functioning of the Statistical Information Sections refer to Eurostat’s guidelines and rules the European Statistics Code of Practice.

How to order data, what should be included in the order –

katowice.stat.gov.pl/en/co-gdzie-jak-zalatwic/how-to-order-data/

Lists of communications and announcements of the President of the CSO, descriptions of indicators, dates of publication are available on the CSO website in the following tabs



Latest statistical news

QUESTIONNAIRE SURVEYS

Statistical questionnaire surveys are conducted using **a representative method** (sample survey method) on the territory of the country in randomly selected: dwellings, households, farms, at border crossing points, at selected retail outlets. Surveys in Śląskie Voivodship are carried out by **a professional network of interviewers – employees of the Statistical Office.**

Methods of collecting information from respondents:



Telephone interview –
conducted by interviewers
through the Call Center
applications
using computer software.



Direct interview –
implemented by interviewers
on the spot in the field,
recorded on a portable
electronic device or using
paper questionnaire.



Online survey –
realised by the respondent
independently via the Internet
with the use of an applications
available on the CSO and SO
websites.

The success of the surveys, completeness, and thus the quality, depends largely of respondents favour for their implementation. Each answer to the question of the interviewer counts, everyone has an impact on the survey results.

Confidentiality of information provided by respondents is guaranteed; the principle of ensuring the statistical confidentiality is strictly applied.

Interviewer can perform work only with a valid ID card and the authorization confirming his identity as an employee of the Statistical Office.

The list of surveys with the schedule is available on:

form.stat.gov.pl/BadaniaAnkietowe/2019/harmonogram.htm

Contact, under which one can verify the identity of the interviewer and get information on the ongoing survey:

 **+48 32 77 91 291, +48 32 77 91 200 extension 291**  **+48 695 255 244**

or via e-mail with the Head of the Questionnaire Surveys Division: **D.Gwozdz@stat.gov.pl**

INFORMATION PORTAL OF THE SO



BIP



contact



sitemap



Twitter



search engine

katowice.stat.gov.pl



Information about voivodship



Communiqués and Announcements



Publications



Statistical Vademecum of Regional Civil Servant



Local Data Bank



Regional Statistics



Geostatistics portal



STRATEG



REGON, TERYT, Classifications



Reporting



Statistical offices



Statistics Poland

ABOUT THE OFFICE

Organization and tasks
Specialization of the Office
Branches
Seminars and conferences
Dissemination of information
Student internships

LATEST NEWS

Latest publications
Important events
Statistical information
Information leaflets

REGISTERS AND CLASSIFICATIONS

REGON
TERYT
Classifications and nomenclatures

CURRENT STUDIES, PUBLICATIONS AND FOLDERS

Base of publications and compilations in brief of the SO
Infographics
Basic data on the voivodship
Calendar

BANKS AND DATABASES

Local Data Bank
Development Monitoring System
STRATEG
Geostatistics Portal

STATISTICAL EDUCATION

Educational offer
Educational materials
Events of a promotion-education character

REPORTING QUESTIONNAIRE SURVEYS

Reporting Portal
Reporting forms
Contact for substantive issues
Information on questionnaire surveys and a list of surveys

REGIONAL STATISTICS

Organization of regional statistics
Cooperation in the region
Regional policy
Regional surveys
Statistical rankings
Statistical Vademecum of Regional Civil Servant

INFORMATION PORTAL OF THE CSO

International statistics
Metainformation
Communiqués and announcements of the President of the CSO
Databases
CSO publications and latest statistical news
Official Journals
GDPR
Questions and orders/FAQ
Central Statistical Library

REPORTING PORTAL

Modern tool which offers a set of applications designed for data providers and enabling the realization of their reporting obligations in electronic form.



Główny
Urząd Statystyczny

Sprawozdawczość

Zestawy danych

Portal Sprawozdawczy

Kontakt

🏠 Sprawozdawczość > Portal Sprawozdawczy

KONTAKT

Lista osób do kontaktu w sprawach merytorycznych dot. sprawozdań (w tym elektronicznych), np. obowiązujące terminy, podstawy prawne zasady sporządzania sprawozdań

Pomoc techniczną w sprawach Portalu Sprawozdawczego (aktywacja konta, problemy z logowaniem lub odzyskaniem hasła) można uzyskać pod numerem Infolinii Statystycznej:

22 279 99 99

czynny pon.-pt.: godz. 8.00 - 15.00
(opłata zgodna z taryfą operatora) albo drogą e-mail:

[lista kontaktowa](#)

TERMINARZ, INSTRUKCJE

Wzory zestawów danych (formularzy), terminarz udostępniania, aplikacje offline

Przewodnik po sprawozdawczości elektronicznej (plik w formacie PDF)

Instrukcja do integracji systemów dla hoteli z Portalem Sprawozdawczym w celu automatycznego przekazywania sprawozdania KT-1 (plik w formacie DOCX)

Portal Sprawozdawczy

Ważne informacje

Uwaga: zmiana wpływu terminu sprawozdania Z-10 za 2018 r. **15 stycznia na 15 lutego**.

Portal Sprawozdawczy

Zmiany w Portalu S

Komunikaty

Zestawy danych (fo sprawozdawczych i

W przypadku niezac

Dotyczy szkół i plac kwietnia 2011 r. o s Logowanie na Port w Portalu Sprawoz

ortal Sprawoz

Logowanie

Wpisz swój identyfikator i hasło dostępu do Portalu Sprawozdawczego. Pamiętaj, że dla systemu ma znaczenie, czy wpisujesz małe, czy też wielkie litery (sprawdź, czy nie masz włączonej funkcji Caps Lock na klawiaturze). W przypadku powtarzających się problemów z logowaniem skontaktuj się z administratorem.

ID

Hasło

Zaloguj

Informacje dodatkowe

- **Uwaga: zmiana terminu wpływu sprawozdania Z-10 za 2018 r. z 15 stycznia na 15 lutego.**
- **Informacja na temat przetwarzania przez Główny Urząd Statystyczny danych osobowych**
- **Postępowanie w przypadku zagubienia danych uwierzytelniających do Portalu Sprawozdawczego**
- **Dane kontaktowe administratorów oraz bieżące informacje dotyczące Portalu Sprawozdawczego**
- **Portal Sprawozdawczy – krótki przewodnik (aktualizacja 20 grudnia 2013 r.)**
- **Sprawdź i dostosuj środowisko działania aplikacji Portalu Sprawozdawczego.**

Zalecana rozdzielczość: 1024x768 lub wyższa

Jedni przez 30 minut w serwisie WWW nie wykonasz żadnego działania powodującego przejście na inną stronę, zostaniesz ze względu na bezpieczeństwo przeniesiony do strony logowania. Zaloguj się ponownie, aby powrócić do poprzednio prezentowanej strony.

Functionality:

- assistance in completing electronic forms,
- system of targeting questions, filtering,
- active definitions and explanations, error control,
- automatic system of notification of the imposed reporting obligation,
- list of contact persons for substantive matters,
- guidelines, explanations concerning the electronic reporting system.

STATISTICAL DATABASES



Local Data Bank (LDB)

the country's largest structured statistical database on the socio-economic situation and environmental conditions, presented in time series since 1995. Data and statistical indicators are grouped according to thematic areas as well as for a selected administrative unit (locality, gmina, powiat, voivodship, country) or statistical unit (macroregion, region, subregion).

<https://bdl.stat.gov.pl/>

Demography Database

Demography Database

an integrated source of statistical data on the size and structure of the population, vital statistics and migration. The database provides access to data showing the dynamics of changes in the population. The information gathered in the database is systematically supplemented and updated.

<http://demografia.stat.gov.pl/bazademografia/>



Development Monitoring System STRATEG

created for programming and monitoring of development policy and cohesion policy. It collects indicators used to monitor the implementation of strategies binding in Poland (at the national, supra-regional and voivodship level) as well as in the European Union (Europe 2020 Strategy). Additionally, the system provides statistical data relevant to the implementation of cohesion policy. The numerical data are complemented by definitions of concepts and methodological information. Analysis and perception of information is facilitated by tools for visualizing data in the form of maps and charts.

<https://strateg.stat.gov.pl/>

STATISTICAL DATABASES

SWAiD



DBW



Atlas
Regionów

Analytical Platform – the Analyses and Decisions Support System (SWAiD), and in it:

Knowledge Databases

a module enabling access to continuously updated information from the official statistics system. They include 4 areas: Multidimensional Statistics, Economy, Society and Environment. Knowledge Databases are a tool helpful in decision-making processes at various levels of management. The formula of platform allows to adjust the data range to the individual needs of users.

Regional Atlas

interactive Regional Atlas is a map module allowing spatial visualisation of selected data in regional and local levels and by thematic areas.

<http://swaid.stat.gov.pl>



SDG

SDG Platform

is a publicly available tool serving dissemination and presentation of indicators monitoring Sustainable Development Goals (SDGs) of the 2030 Agenda (with data for Poland) and a set of indicators for monitoring sustainable development on the level of the country.

<http://sdg.stat.gov.pl/>



PORTAL
GEOSTATYSTYCZNY

Geostatistics Portal

a modern solution for the spatial presentation of statistical data. It is designed to collect, present and dissemination of information to a wide audience. Geostatistics Portal is a useful tool in strategic decision-making on each level of management. This solution is tailored to European standards. The functionality of the service includes i.a. downloading information about the territorial division of the country and the possibility of creating cartograms and cartodiagrams based on user data.

<https://geo.stat.gov.pl>

NATIONAL OFFICIAL REGISTER REGON

The National Official Business Register (REGON) is a continuously updated set of information on entities run as an IT system in the form of a central database.

It was established on the basis of the Law of 29 June 1995 on Official Statistics and detailed principles of keeping and updating the register are specified in the Regulation of the Council of Ministers of 30 November 2015 on the method and methodology of keeping and updating the National Official Business Register, templates of applications, surveys and certificates.

REGON Register in Śląskie Voivodship
(31 December 2018)

472,5 thous. entities of the national economy

of which **71,9%** are natural persons
conducting economic activity

Entry into the REGON register is obligatory for all: legal persons, organizational units without legal status, natural persons conducting economic activities and local units of the above mentioned.

Statistical offices **on request of entities recorded in the register** issue a certificate with the given to them identification number REGON.

The REGON Register contains the characteristics of entities operating in the national economy (i.a. address data, types of activity, legal form, number of employees). The information from register is public:

- on the website of the CSO in **the search engine of entities** recorded in the REGON register – on the basis of ID numbers: REGON, KEP, KRS and business address, you can check information about the entity,
- through **API Interfaces** – Network Service provides data to authorized bodies of government administration, local government units, other government institutions, commercial entities and individual users.

The information contained in the register is very popular as a reliable source of verification for many administration authority. The REGON Register is also a source of Statistical Unit Database for the implementation of surveys and the basis for the creation of statistical databases and banks.

Individual orders for extracts from the REGON Register are performed for a fee, upon a written order to the address of the Statistical Office or email **SekretariatUsKce@stat.gov.pl**

NATIONAL OFFICIAL REGISTER TERYT

The National Official Register of the Territorial Division of the Country (TERYT) contains systems:

- TERC** – identifiers and names of units of territorial division
- SIMC** – identifiers and names of localities
- BREC** – statistical regions and census enumeration areas
- NOBC** – identification of addresses of streets, real estates, buildings and dwellings (the Central Catalogue of Streets – ULIC is kept under the system)

TERYT Register in Śląskie Voivodship
(31 December 2018)

661,6 thous. buildings
1781,3 thous. dwellings
4,2 thous. statistical regions
21,3 thous. census enumeration areas

TERYT Register identifiers i.a.:

- binding territorial identification standards for bodies running official registers and information systems of public administration,
- enable to elaborate and present of phenomena in the breakdown by: voivodships, powiats, gminas, statistical regions and census enumeration areas, localities and streets, as well as in the division by urban areas and rural areas.

The register is open to public. Data from systems TERC, SIMC, ULIC are available free of charge to all users via the website of the CSO by:

- Application **TERYT Register database** – searching and browsing information as well as data downloading in the form of full sets and update files
- **INSPIRE services** – searching, browsing and downloading the BREC data sets in the graphical part (boundaries of statistical regions and census enumeration areas – data since 2010 prepared also in the ESRI Shapefile format)
- **API Interfaces** – network service for users of the system (public administration entities and commercial entities). You can use it after sending a request for access to the address : teryt_ws1@stat.gov.pl