

nomenklatury

organizacja statystyki

struktura organizacyjna

ośrodek projektowania i baz danych

klasyfikacje

bank danych lokalnych

ośrodek rachunków regionalnych

badaania ankietowe

TERYT

ośrodek statystyki ochrony środowiska

udostępnianie danych

ośrodek statystyki rynku finansowego

portal spawodawczy

REGION

informatorium

zadania statystyki

ślaski ośrodek badań regionalnych



INFORMATOR

Urzędu Statystycznego w Katowicach

2016

GUIDEBOOK OF THE STATISTICAL OFFICE IN KATOWICE



URZĄD STATYSTYCZNY W KATOWICACH
STATISTICAL OFFICE IN KATOWICE

INFORMATOR

Urzędu Statystycznego w Katowicach

2016

GUIDEBOOK OF THE STATISTICAL OFFICE IN KATOWICE

Katowice 2016

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Printing and binding

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tel. +48 32 77 91 219, poligrafiaKCE@stat.gov.pl

ISBN 978-83-89641-57-1 (book)

ISBN 978-83-89641-58-8 (electronic publication on-line)

Publication available on the website: katowice.stat.gov.pl



GUIDEBOOK

Preface

Official statistics is present in almost every aspect of life, interacting in a meaningful way to society. Changing reality confronts statistics with still new challenges, and in the information society there is a growing need for objective and reliable information. Statistical information is a tool for the correct diagnosis of the existing socio-economic situation and allows to monitor the changes, as well as to signal unfavourable events. It is important that statistics gathering and providing statistical data characterizing the socio-economic processes should meet the expectations of customers, serving the information permitting current analyses and projections.

The *Guidebook* presents the legal framework of official statistics, the tasks, organization, information resources and forms of data dissemination as well as new statistical products. Against this background, tasks and organization at the regional level are presented – the Statistical Office in Katowice.

The *Guidebook* is complemented by a CD-ROM containing lists of reports and surveys drawn up by official statistics services in 2016 and schedules of publishing preliminary results, as well as indicators and volumes announced by the President of the CSO. The material is enriched with an information leaflet "Sustainable Development Indicators in the works of the Statistical Office in Katowice" and a historical occasional edition in the form of a digitized publication - "Statistical Yearbook of the Katowickie Voivodship 1959" (in cooperation with the Silesian Library).

I hope that the *Guidebook of the Statistical Office in Katowice* will be a useful source of information for all the interested and shall help users to use the rich data resources of official statistics.

We cordially invite you to visit websites katowice.stat.gov.pl and stat.gov.pl. Employees of the Statistical Office are ready to support in search for data.

Director
of the Statistical Office in Katowice

Aurelia HETMAŃSKA

TASKS OF OFFICIAL STATISTICS

The mission of statistics

*providing reliable, solid, independent and high quality
statistical information on the state and changes occurring in the society, economy
and natural environment for the needs of national and international users*

The legal basis for functioning of official statistics is

The Law of 29 June 1995 on Official Statistics

(Journal of Laws from 2012, item 591 with later amendments)

Official statistics is a system of:

- ✓ collecting statistical data,
- ✓ gathering, storing and processing of collected data,
- ✓ publishing and dissemination of the results of statistical surveys.

Duties of services of official statistics are, among others:

- ✓ organizing and conducting statistical surveys as well as determining their methodology,
- ✓ conducting national censuses,
- ✓ dissemination of statistical information of which basic magnitudes and indicators,
- ✓ elaborating standard classifications, nomenclatures and definitions of basic categories, their interrelations and their interpretation,
- ✓ administering national official registers: of entities of the national economy and of territorial division of the country,
- ✓ cooperation with specialized in the field of statistics international and regional organizations as well as organs and offices of other countries,
- ✓ conducting scientific and research-development works in the field of methodology of statistical surveys and classification standards as well as application of mathematics and computing methods in statistics,
- ✓ popularization of the statistical knowledge.

Modern public statistics undertakes constantly new challenges to meet the expectations of customers. They concern among others: the scope of surveys, methods of their implementation, development of database systems and adjustment of the statistical offer to the growing needs of users of statistical information. In recent years powers of the President of the CSO have been the increased in terms of the increasingly wider use of administrative data in statistical surveys, i.e. the information collected in the records, registers and systems operated by public authorities. An equally important task is the cooperation with Eurostat (Statistical Office of the EU) and national statistical offices within the European Statistical System.



ORGANIZATION OF OFFICIAL STATISTICS

President of the Central Statistical Office

The central government authority having jurisdiction in the field of statistics appointed and supervised by the President of the Council of Ministers.

He performs his tasks with the help of official statistics services

He coordinates national actions in matters concerning European statistics

The Central Statistical Office

governmental administration office servicing the President of the CSO and functioning under his direct management

regional statistical offices

16 offices residing in capital cities of the voivodships

advisory and opinion-making bodies of the President of the CSO:

the Scientific Statistical Council – as regards methodology of statistical surveys

the CSO Governing Body – considers the drafts of multi-annual statistical development programs, annual programs of statistical surveys, and matters of fundamental importance to the work of the Central Statistical Office

the Program Commission – in respect of preparation of draft of programs of statistical surveys

the Methodological Commission – in the field of improvement of methodology of statistical surveys

the Editorial Committee – in respect of statistical information dissemination, distribution and publication

the Board of Statistical Education - on issues concerning functioning and development of statistical education

units servicing the official statistics:

the S. Szulc Central Statistical Library

the Statistical Publishing Establishment – responsible for publishing and printing

the Statistical Computing Centre – responsible for computing

the Centre for Surveys and Statistical Education – trainings and professional development

advisory bodies of the President of the Council of Ministers:

the Statistical Council – in respect of official statistics

the Government Population Council – in respect of demographic issues and population policy

The Polish Statistical Association (PTS)

an organization of representatives of the official statistics authorities, academic societies, territorial and economic local government, units of government administration etc., who are interested in theory and practice of statistical surveys.

STATISTICAL OFFICES IN POLAND

| | | |
|---|---|--|
| Statistical Office in Białystok | 15-959 Białystok ul. Krakowska 13 | tel. +48 85 749 77 00 <i>SekretariatUsBst@stat.gov.pl</i> |
| Statistical Office in Bydgoszcz | 85-066 Bydgoszcz ul. Konarskiego 1-3 | tel. +48 52 366 93 90 <i>SekretariatUsBdg@stat.gov.pl</i> |
| Statistical Office in Gdańsk | 80-434 Gdańsk ul. Danusi 4 | tel. +48 58 768 31 00 <i>SekretariatUsGdk@stat.gov.pl</i> |
| Statistical Office in Katowice | 40-158 Katowice ul. Owocowa 3 | tel. +48 32 779 12 00 <i>SekretariatUsKce@stat.gov.pl</i> |
| Statistical Office in Kielce | 25-369 Kielce ul. Zygmunta Wróblewskiego 2 | tel. +48 41 249 96 00 <i>SekretariatUsKie@stat.gov.pl</i> |
| Statistical Office in Kraków | 31-223 Kraków ul. Kazimierza Wyki 3 | tel. +48 12 415 60 11 <i>SekretariatUsKrk@stat.gov.pl</i> |
| Statistical Office in Lublin | 20-068 Lublin ul. Leszczyńskiego 48 | tel. +48 81 533 20 51 <i>SekretariatUsLub@stat.gov.pl</i> |
| Statistical Office in Łódź | 93-176 Łódź ul. Suwalska 29 | tel. +48 42 683 91 00 (01) <i>SekretariatUsLdz@stat.gov.pl</i> |
| Statistical Office in Olsztyn | 10-959 Olsztyn ul. Kościuszki 78/82 | tel. +48 89 524 36 66 <i>SekretariatUsOls@stat.gov.pl</i> |
| Statistical Office in Opole | 45-064 Opole ul. ks. Hugona Kołłątaja 5B | tel. +48 77 423 01 10 (11) <i>SekretariatUsOpl@stat.gov.pl</i> |
| Statistical Office in Poznań | 60-624 Poznań ul. Wojska Polskiego 27/29 | tel. +48 61 279 82 00 (300) <i>SekretariatUsPoz@stat.gov.pl</i> |
| Statistical Office in Rzeszów | 35-959 Rzeszów ul. Jana III Sobieskiego 10 | tel. +48 17 853 52 10 (19) <i>SekretariatUsRze@stat.gov.pl</i> |
| Statistical Office in Szczecin | 70-530 Szczecin ul. J. Matejki 22 | tel. +48 91 459 77 00 <i>SekretariatUsSzc@stat.gov.pl</i> |
| Statistical Office in Warszawa | 02-134 Warszawa ul. 1 Sierpnia 21 | tel. +48 22 464 20 00 <i>SekretariatUsWaw@stat.gov.pl</i> |
| Statistical Office in Wrocław | 50-950 Wrocław ul. Oławska 31 | tel. +48 71 371 63 00 <i>SekretariatUsWro@stat.gov.pl</i> |
| Statistical Office in Zielona Góra | 65-954 Zielona Góra ul. Spokojna 1 | tel. +48 68 322 31 12 <i>SekretariatUsZgr@stat.gov.pl</i> |



CENTRES REALIZING NATION-WIDE TASKS IN THE FIELD OF STATISTICS

Białystok

Centre for the Forestry and Preservation of Nature
Statistics

Bydgoszcz

Surveys and Analysis of Labour Market Centre

Gdańsk

Centre for Education and Human Capital Statistics
Centre for Working Conditions Statistics
Centre for Labour Force Survey

Katowice

Centre for Environmental Protection Statistics
Centre for Financial Market Statistics
Centre for Regional Accounts
Centre for Projecting and Databases

Kielce

Centre for Trade and Services Statistics
Centre for Non-observed Economy Studies

Kraków

Centre for Culture Statistics
Centre for Health and Health Care
Research Centre for Social Economy
Centre for Social Assistance Statistics

Lublin

Centre for Dwellings and Communal Statistics
Centre for Construction Statistics

Łódź

Centre for Small and Medium-sized Enterprises
Centre for Living Conditions and Questionnaire
Surveys
Mathematical Statistics Centre
Centre of Standard in Classifications

Olsztyn

Research Centre for Agriculture
Research Centre for Rural Areas
Demographic Research Centre
Statistical Computing Centre

Opole

Price Statistics Centre

Poznań

Centre for Short-term Statistics
Centre for Urban Statistics
Centre for Small Areas Estimation
Macroeconomic Data Bank

Rzeszów

Centre for Sport and Tourism Statistics
Centre for Materials and Fuel Energy Market Statistics
Centre for Transborder Areas and Statistics
for Euroregions

Szczecin

Centre for Marine Statistics
Centre for Science, Technology, Innovation
and Information Society Statistics
Centre for Transport and Communications Statistics

Warszawa

Centre for Non-financial Enterprises Statistics
Centre for Administrative Data Sources
Centre for the Development of Analyses and Data
Dissemination Systems

Wrocław

Local Government Statistics Centre
Industrial Products Statistics Centre
Local Data Bank Centre

Zielona Góra

Centre for Business and Agriculture Tendency

CHARACTERISTICS OF THE ŚLĄSKIE VOIVODSHIP

Location of the Śląskie Voivodship against the background of other voivodships

POLAND

312,7 thous. km²

Śląskie

12,3 thous. km²

1

Public roads of hard surface per 100 km²
Beds in general hospitals per 10 thous. population

2

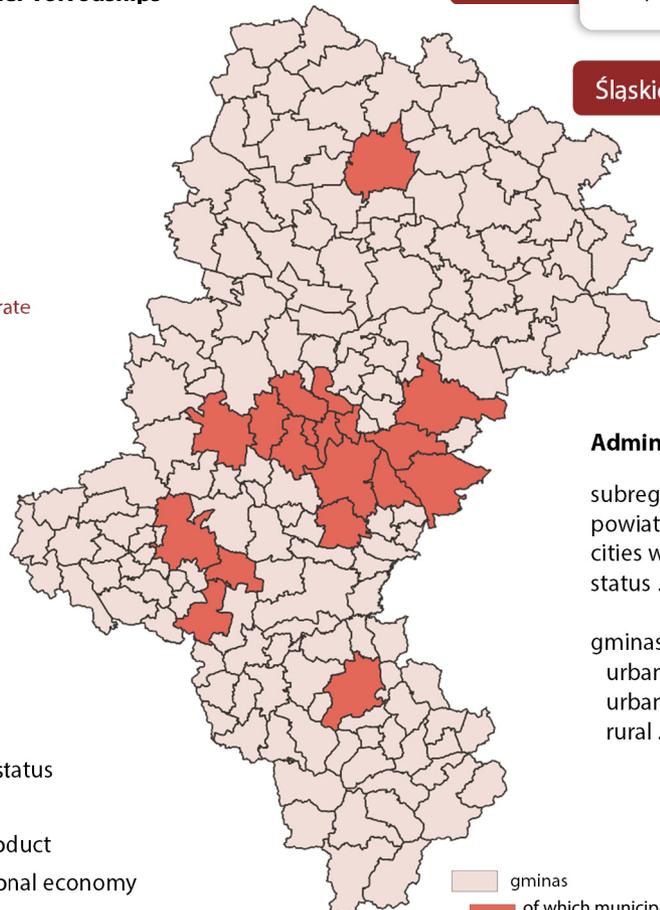
Population
Employed persons
Average monthly gross wages and salaries
Registered unemployment rate

4

Gross domestic product (current prices) per capita

Comparing to the country as a whole, the Śląskie Voivodship concentrates:

- 3,9% of area
- 11,9% of population
- 15,3% of urban population
- 28,8% of cities with powiat status
- 11,6% of employed persons
- 12,4% of Gross domestic product
- 11,1% of entities of the national economy



gminas
of which municipal gminas with cities with powiat status

Administrative units:

| | |
|---------------------------------|-----|
| subregions | 8 |
| powiats | 17 |
| cities with powiat status | 19 |
| gminas | 167 |
| urban | 49 |
| urban-rural | 22 |
| rural | 96 |



THE STATISTICAL OFFICE IN KATOWICE

The representative of official statistics services on the territory of the Śląskie Voivodship

The Office operates on the basis of:

- ✓ the Law on Official Statistics dated 29 June 1995 (Journal of Laws from 2012, item 591 with later amendments)
- ✓ Disposition No. 10 of the President of the CSO dated 18 June 2012 on the Granting of the Statute to the Statistical Office in Katowice (Official Journal of the CSO from 2012, item 28 with later amendments)

Organizational Regulations and detailed tasks of the Office are realized according to the Organizational Rules introduced by the Internal Disposition of the Director of the Statistical Office in Katowice.

Detailed tasks of the Office are:

- ✓ collection of data including those from administrative information systems, gathering, storage, analysis and elaboration of statistical data,
- ✓ recognition of demand for statistical information and analyses in the region and within specialization of the Office,
- ✓ conducting national censuses and other wide-range surveys,
- ✓ organization of work of census enumerators, statistical interviewers and experts,
- ✓ conducting creative works on the methodology of statistical surveys according to specialization of the Office,
- ✓ initiating and conducting systematic surveys and analyses on the social and demographic situation of the region,
- ✓ dissemination of result statistical information,
- ✓ preparation of statistical information for governmental administration bodies and local government and conducting joint surveys encompassed in the program of surveys,
- ✓ maintaining registers in the part concerning the Śląskie Voivodship:
REGON – National Official Business Register TERYT – National Official Register of Territorial Division of the Country

The Statistical Office in Katowice is specialized in realization of nation-wide tasks on behalf of official statistics as a whole in the field of **regional accounts, financial market statistics and its entities, financial instruments, investment outlays and fixed assets, environmental protection, outlays and material effects of environmental protection and water management.**

Within specialistic nation-wide works for official statistics as a whole four Centres operate, of which two dealing with statistical reporting within the specialization of the statistical offices: **the Centre for Environmental Protection Statistics, the Centre for Financial Market Statistics.** **The Centre for Regional Accounts** as an author's unit conducts surveys in the field of regional accounts, connected with the calculation of selected categories of national accounts by regional breakdown. Surveys and analyses connected with important for the region issues, information and publication activities and cooperation with government bodies and local government are conducted by **the Śląski Centre for Regional Surveys.**

ORGANIZATIONAL STRUCTURE OF THE STATISTICAL OFFICE IN KATOWICE

DIRECTOR

DEPUTY DIRECTOR

DIVISIONS

- ORGANIZATION AND REGISTERS
- QUESTIONNAIRE SURVEYS
- COMPUTING SERVICE
- HUMAN RESOURCES AND TRAINING
- BUDGETARY
- ADMINISTRATION

CENTRES

- CENTRE FOR ENVIRONMENTAL PROTECTION STATISTICS
- CENTRE FOR FINANCIAL MARKET STATISTICS
- CENTRE FOR REGIONAL ACCOUNTS
- CENTRE FOR PROJECTING AND DATABASES
- ŚLĄSKI CENTRE FOR REGIONAL SURVEYS
PUBLISHING SECTION

INDEPENDENT POSITIONS

- CHIEF ACCOUNTANT
- LEGAL ADVISER
- FOR THE PROTECTION OF SECRET INFORMATION
- FOR WORK SAFETY AND HYGIENICS

BRANCHES OF THE SO

- BIELSKO-BIAŁA
- BYTOM
- CZĘSTOCHOWA
- RYBNIK
- SOSNOWIEC



TELEPHONE NUMBERS AND E-MAILS OF ORGANIZATIONAL UNITS OF THE STATISTICAL OFFICE IN KATOWICE

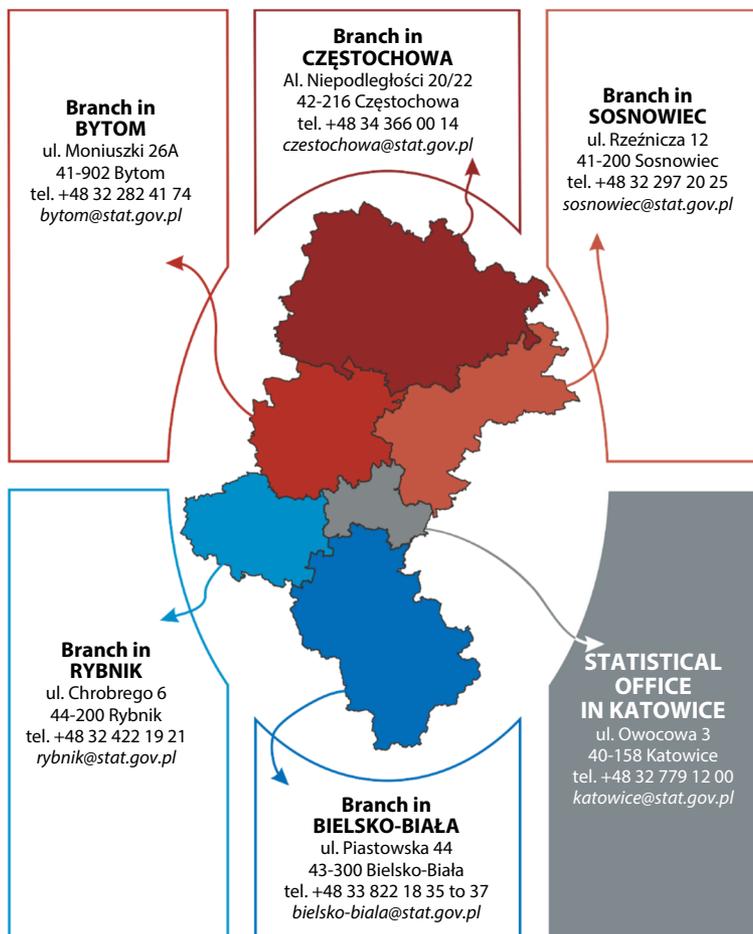
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| Branch in Rybnik | +48 32 422 27 84 | A.Franczyk@stat.gov.pl |
| Branch in Sosnowiec | +48 32 297 20 17 | J.Wieczorek2@stat.gov.pl |

BRANCHES OF THE STATISTICAL OFFICE IN KATOWICE

The Statistical Office in Katowice performs its duties not only in the Office in Katowice, but in its **five Branches** as well.

Branches perform the following tasks within their range of operations:

- collection, elaboration of statistical reporting within specialization of the Office,
- dissemination of statistical data and information, explanations as far as statistics is concerned,
- registration of entities within the conducted national official register REGON in the part concerning the Śląskie Voivodship,
- updating of the national official register TERYT in the part concerning the Śląskie Voivodship,
- cooperation with local government administration and institutions within their range of operations,
- participation in organizational works concerning censuses and other wide-range surveys,
- participation in preparation of elaborations and surveys conducted for individual orders.





BRANCHES OF THE STATISTICAL OFFICE IN KATOWICE

BIELSKO-BIAŁA

powiats: bielski, cieszyński, pszczyński, żywiecki and city with powiat status

- towns:** Bielsko-Biała, Cieszyn, Czechowice-Dziedzice, Pszczyna, Skoczów, Strumień, Szczyrk, Ustroń, Wilamowice, Wiśła, Żywiec.
- gminas:** Bestwina, Brenna, Buczkowice, Chybie, Czechowice-Dziedzice, Czernichów, Dębowiec, Gilowice, Goczałkowice-Zdrój, Goleszów, Hażlach, Istebna, Jasienica, Jaworze, Jeleśnia, Kobiór, Koszarawa, Kozy, Lipowa, Łękawica, Łodygowice, Miedzna, Milówka, Pawłowice, Porąbka, Pszczyna, Radziechowy-Wieprz, Rajcza, Skoczów, Strumień, Suszec, Ślemień, Świnna, Ujszoły, Węgierska Górka, Wilamowice, Wilkowice, Zebrzydowice.

BYTOM

powiats: tarnogórski, gliwicki and cities with powiat status

- towns:** Bytom, Chorzów, Gliwice, Kalety, Knurów, Miasteczko Śląskie, Piekary Śląskie, Pyskowice, Radzionków, Ruda Śląska, Siemianowice Śląskie, Sośnicowice, Świętochłowice, Tarnowskie Góry, Toszek, Zabrze.
- gminas:** Gieraltowice, Krupski Młyn, Ożarowice, Pilchowice, Rudziniec, Sośnicowice, Świerklaniec, Toszek, Tworóg, Wielowieś, Zbrostawice.

CZĘSTOCHOWA

powiats: częstochowski, kłobucki, lubliniecki, myszkowski and city with powiat status

- towns:** Blachownia, Częstochowa, Kłobuck, Koniecpol, Koziegłowy, Krzepice, Lubliniec, Myszków, Woźniki, Żarki.
- gminas:** Blachownia, Boronów, Ciasna, Dąbrowa Zielona, Herby, Janów, Kamienica Polska, Kłobuck, Kłomnice, Kochanowice, Koniecpol, Konopiska, Koszęcin, Koziegłowy, Kruszyna, Krzepice, Lelów, Lipie, Miedzno, Mstów, Mykanów, Niegowa, Olsztyn, Opatów, Panki, Pawonków, Poczesna, Popów, Poraj, Przyrów, Przystajń, Rędziny, Starcza, Woźniki, Wręczyca Wielka, Żarki.

RYBNIK

powiats: raciborski, rybnicki, wodzisławski and cities with powiat status

- towns:** Czerwionka-Leszczyny, Jastrzębie-Zdrój, Krzanowice, Kuźnia Raciborska, Pszów, Racibórz, Radlin, Rybnik, Rydułtowy, Wodzisław Śląski, Żory.
- gminas:** Czerwionka-Leszczyny, Gaszowice, Godów, Gorzyce, Jejkowice, Kornowac, Krzanowice, Krzyżanowice, Kuźnia Raciborska, Lubomia, Lyski, Markłowice, Mszana, Nędza, Pietrowice Wielkie, Rudnik, Świerklany.

SOSNOWIEC

powiats: będziński, zawierciański and cities with powiat status

- towns:** Będzin, Czeladź, Dąbrowa Górnicza, Jaworzno, Łazy, Mysłowice, Ogrodzieniec, Pilica, Poręba, Siewierz, Sławków, Sosnowiec, Szczekociny, Wojkowice, Zawiercie.
- gminas:** Bobrowniki, Irządze, Kroczyce, Łazy, Mierzęcice, Ogrodzieniec, Pilica, Psary, Siewierz, Szczekociny, Włodowice, Żarnowice.

SO in KATOWICE

Centres and Divisions of the SO

powiats: mikołowski, bieruńsko-łędziński and cities with powiat status

- towns:** Bieruń, Imielin, Katowice, Łędziny, Łaziska Górne, Mikołów, Orzesze, Tychy.
- gminas:** Bojszowy, Chełm Śląski, Ornontowice, Wryy.



SPECIALIZED CENTRES

CENTRE FOR ENVIRONMENTAL PROTECTION STATISTICS

A specialized Centre assigned by the President of the CSO in order to realize nation-wide tasks on behalf of official statistics as a whole in the field of **environmental protection as well as outlays and economic aspects of environmental protection and water management**.

In the area covered by the specialization the Centre:

- ✓ supervises the organization and substance of the ongoing surveys,
- ✓ identifies and analyzes the need for statistical information,
- ✓ is working on conceptual survey methodology and explains methodological issues and terminologies,
- ✓ participates in the development of the program of statistical surveys of official statistics and evaluates projects on the methodology and organization of surveys,
- ✓ gathers and elaborates statistical data,
- ✓ prepares nation-wide result tables concerning environmental protection and economic aspects of environmental protection,
- ✓ conducts works on the use of administrative data sources in the field of environmental protection,
- ✓ prepares analyses and publications in accordance with the publishing plan, and participates in the dissemination of the result statistical information,
- ✓ participates in educational and informational activities relating to the conducted surveys,
- ✓ conducts works related to the formation, operation and development of the Knowledge Database "State and Environmental Protection", cooperates in this respect with institutions dealing with environmental issues.

The Centre realizes its tasks in cooperation with Branches of the Office engaged in collecting and analysis of statistical data. The Centre cooperates with branch departments of the CSO, public administration offices, tertiary education institutions, scientific-research institutes and other institutions conducting works in the field of environmental protection.

Results of surveys conducted by the Centre are a basis for elaboration of information on water economy, atmospheric air pollution, quantity of wastes generated and managed for the needs of national official statistics and international statistics. Results of surveys are used, among others, by governmental and local government administration to create environmental policy on the level of the country, voivodship, powiat and gmina. These results are also a basis for realization of environmental policy of the nation in the field of outlays on environmental protection in Poland.

Reports: OS-1, OS-3, OS-4, OS-5, OS-6, OS-29/k,
Annex to: F-03, SP and SG-01 fixed assets



GUIDEBOOK

SPECIALIZED CENTRES



CENTRE FOR FINANCIAL MARKET STATISTICS

A specialized Centre assigned by the President of the CSO in order to realize nation-wide tasks on behalf of official statistics as a whole in the field of **financial market and its entities, financial instruments, investments, fixed assets as well as financial assets and liabilities.**

In the area covered by the specialization the Centre:

- ✓ supervises the organization and substance of the ongoing surveys,
- ✓ identifies and analyzes the need for statistical information,
- ✓ participates in works connected with the development of methodology of surveys and analyzes of the financial sector,
- ✓ participates in the development of the program of statistical surveys of official statistics and evaluates projects on the methodology and organization of surveys,
- ✓ takes part in the design of the conducted survey, among others in developing guidelines for the electronic forms application, samples of forms and algorithms for the selection of units covered by the reporting duty,
- ✓ acquires, processes and analyzes statistical data,
- ✓ prepares nation-wide result tables,
- ✓ prepares analyses and publications in accordance with the publishing plan, and participates in the dissemination of the result statistical information,
- ✓ participates in educational and informational activities relating to the conducted surveys.

The Centre realizes its tasks connected with gathering and analysis of statistical data in cooperation with Branches of the Office. The Centre cooperates with branch departments of the CSO, public administration offices, tertiary education institutions, scientific-research institutes and other institutions conducting works in the field of finances.

Results of surveys conducted by the Centre are a basis for elaboration of information on annual national accounts on the level of the country and regions as well as branch statistics, dissemination of data for governmental bodies and other institutions and international organizations (OECD, EUROSTAT).

Reports: F-02, F-03, FDF/FKT, FDF/PK, FDF/P-LS, I-01, IF, RF-01, TFI

SPECIALIZED CENTRES



CENTRE FOR REGIONAL ACCOUNTS

A specialized Centre assigned by the President of the CSO in order to realize nation-wide tasks on behalf of official statistics as a whole **in the field of regional accounts**.

In the area covered by the specialization the Centre:

- ✓ performs nation-wide survey *Gross domestic product and its elements by regions*, related to the calculation of selected categories of national accounts by regions, voivodships and subregions,
- ✓ conducts methodological work in regional accounts,
- ✓ elaborates the publication on regional accounts in concordance with the Editorial Title-plan of the CSO,
- ✓ prepares materials for the Announcement of the President of the CSO and the ESA Questionnaire as well as summary papers of the CSO and Statistical Offices,
- ✓ carries out the maintenance and development of the Knowledge Database "National Accounts" within its specialization,
- ✓ cooperates with the Ministry of Finance, the Social Insurance Institution, the Agricultural Social Insurance Fund, the Polish Financial Supervision Authority and the National Bank of Poland in the field of the use of administrative sources in official statistics, including regional accounts,
- ✓ cooperates with the Statistical Office of the European Union EUROSTAT and statistical offices of other countries, of which with the National Statistics Office of Georgia GEOSTAT within the "Multiannual Development Cooperation Programme for the years 2016-2020".

Regional accounts are a source of macroeconomic information in territorial breakdown and a tool to support decision-making processes in the field of regional policy. The results of calculations of regional gross domestic product are used, among others, for the purposes of:

- European Union structural funds for the selection of regions eligible for financial support from assistance funds, and monitoring the results of the aid granted,
- development and monitoring of the development strategies (national, subregional, voivodship) and support programs,
- international comparisons of GDP for individual units of territorial division of Poland to the average level of the European Union countries and other regions of the European Union countries.



The publication on regional accounts is issued on an annual basis. It contains results of calculations of gross domestic product and its elements. Statistical information presented in a tabular form is supplemented with the description of changes in the structure of the economy in a spatial breakdown and characteristics of the territorial differentiation of the level and dynamics of economic development.

The latest publication:

Gross Domestic Product - Regional Accounts in 2013



SPECIALIZED CENTRES



OSRODEK PROJEKTOWANIA I BAZ DANYCH

CENTRE FOR PROJECTING AND DATABASES

A specialized Centre assigned by the President of the CSO in order to realize nation-wide tasks on behalf of official statistics as a whole **in the field of designing-programming works.**

In the area covered by the specialization the Centre:

- ✓ conducts designing-programming works, creating nation-wide tables and collections as part of studies on:
 - regional accounts
 - environmental protection and capital expenditures on environmental protection and water management
 - finances of enterprises
 - production, stocks of raw materials and commodities
 - inventories of consumer goods
 - research and development activities
 - financial instruments
- ✓ carries out works connected with the design, programming and administration of the Knowledge Databases "The State and Environmental Protection" and "National Accounts", in collaboration with specialized centers of the Statistical Office in Katowice,
- ✓ carries out the maintenance and updating of the database in the field of sustainable development of the country, in cooperation with the Śląski Centre for Regional Surveys,
- ✓ improves the existing and creates new technological solutions in the supply of statistics data with data from non-statistical sources,
- ✓ designs and programs for own use of the Office and in the framework of agreements and contracts concluded by the Office in cooperation with government bodies, local government and other principals.

Within the scope of its duties the Centre cooperates with the competent departments of the Central Statistical Office and the specialized centres in statistical offices in the country.

ŚLĄSKI CENTRE FOR REGIONAL SURVEYS



One of the 16 voivodship centres for regional surveys assigned by the President of the CSO in order to: **realize surveys and analyses of problems significant for the region, conduct information and publication activities, cooperate with local governmental administration and local government and popularize and promote statistics.**

Priorities of the Centre are the following:

- ✓ dissemination of statistical knowledge about the region
- ✓ active cooperation with local government and the authorities in the voivodship
- ✓ information and analytical support of decision-making processes in management at local and regional level
- ✓ exchange of experiences with the scientific community
- ✓ popularization of information resources of official statistics
- ✓ promotion of statistics in the region, of which educational activities

Detailed tasks of the Centre are:

- ✓ realization of the publishing plan of the Office, elaboration of analyses, reports, publications, information in brief on the socio - economic and environmental situation of the region,
- ✓ dissemination of statistical information and realization of individual orders,
- ✓ substantive support for different groups of recipients of statistical data in the region,
- ✓ participation in works connected with monitoring and evaluation of development processes in the region,
- ✓ improvement of solutions in the field of conducting regional surveys and analyses,
- ✓ analysis of user needs and specifications of demand for the final statistical information,
- ✓ conducting educational and popularization activities in the region,
- ✓ information service for the press, radio and television.

Within the statutory tasks of the Office, the Centre conducts methodological and analytical works **connected with indicators for monitoring sustainable development at the national level**, including work related to the conduct of the thematic database.

Within the structure of the Centre the following operate:

Statistical Information Section - provides information service for users, realizes orders for statistical data,

Publishing Section - conducts publishing and printing activities based on digital printing; performs work for the Office, as well as executes orders for the needs of public statistics.



In 2015 the publication **Sustainable Development Indicators for Poland 2015** was printed. The proposed by the Centre set of 101 indicators refers to the objectives and priorities of sustainable development contained in national strategic documents.



GUIDEBOOK

ŚLĄSKI CENTRE FOR REGIONAL SURVEYS

PUBLICATION-INFORMATION ACTIVITIES

The Centre realizes the information policy of the Office basing on the annual Editorial Title-Plan of the Statistical Office in Katowice, prepared on the basis of analyzed informational needs and needs for statistical information grouped in territorial breakdowns.

EDITORIAL SERIES

- STATISTICAL YEARBOOKS
- STATISTICAL INFORMATION AND ELABORATIONS
- LEAFLETS AND BOOKLETS
- COMPILATIONS IN BRIEF (of which infographics)
- CENSUS PUBLICATIONS

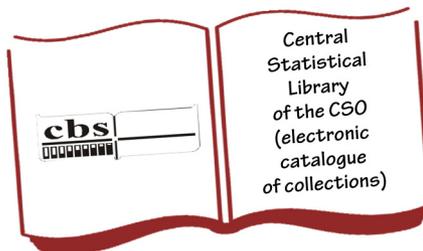
- **All publications are available on the website of the Office in tabs**
(DOC, PDF, XLS)
- **The system of regional analytical studies**



Official Statement on the Socio-economic Situation of the Voivodship (monthly)
Statistical Bulletin of the Voivodship (quarterly)
Report on the Socio-economic situation of the Voivodship (annual)
Statistical Yearbook of the Voivodship (annual)
Voivodship, subregions, powiats, gminas (annual)

Series of comparable among voivodships publications, including a comprehensive analysis of the voivodship, taking into account the phenomena relevant to the socio-economic development in the given region.

- **Digital library**



Editorial Title-Plan of the Statistical Office in Katowice 2016

ŚLĄSKI CENTRE FOR REGIONAL SURVEYS

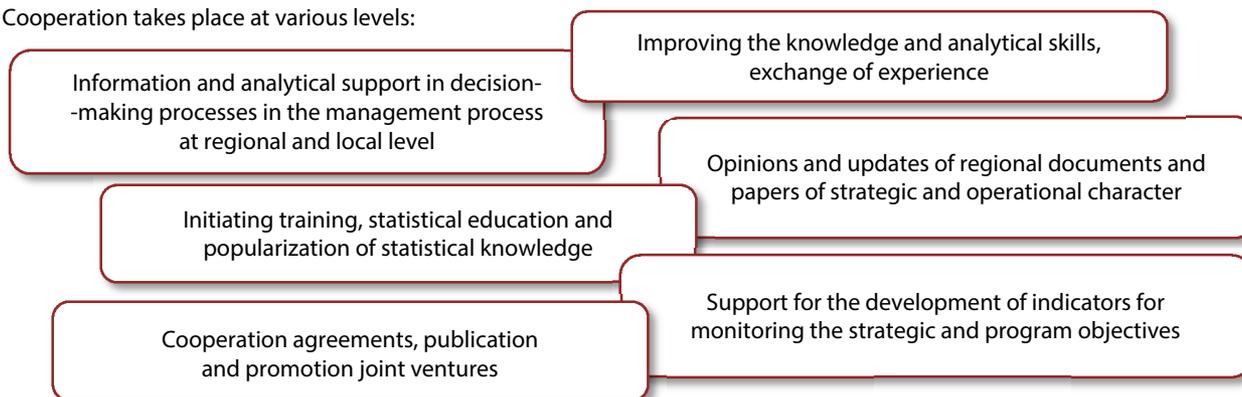
REGIONAL STATISTICS

Strategic development area of the system of public statistics

Activities undertaken in the area of cooperation in the region are designed to provide customers specialized information and analytical service as well as substantive support in navigating the collection of statistical data.

In the region the Centre cooperates with: local and regional public authorities, tertiary education institutions, research centres and other institutions responsible for the design and implementation of regional development policy. A particularly important group of data users at the regional level are voivodship authorities and local government, for which data are the basis for making strategic decisions and initiatives, among others, planning and monitoring of development policies.

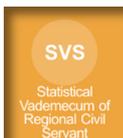
Cooperation takes place at various levels:



Using international standards and modern technical tools statistics has the ability to both presentation of cross-sections resulting from the administrative division of the country, and may relate to areas defined (functional, metropolitan, trans-border), according to the individual needs of customers.



 *more information about the regional statistics*



In view of the needs of local government the Internet module **STATISTICAL VADEMECUM of REGIONAL CIVIL SERVANT** operates - database of portraits of territories: cities, gminas, powiats, metropolitan areas, voivodships. Portraits include a set of updated information provided in the form of leaflets. They allow for efficient diagnosis of the social, economic and environmental situation in the regions.



ŚLĄSKI CENTRE FOR REGIONAL SURVEYS

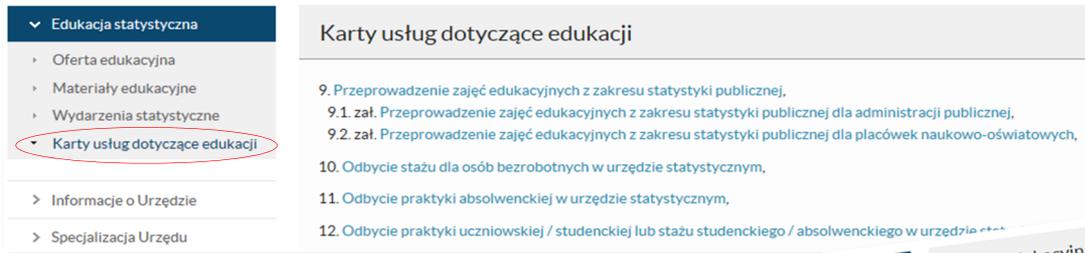
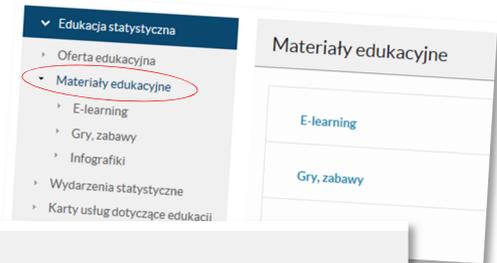
STATISTICAL EDUCATION



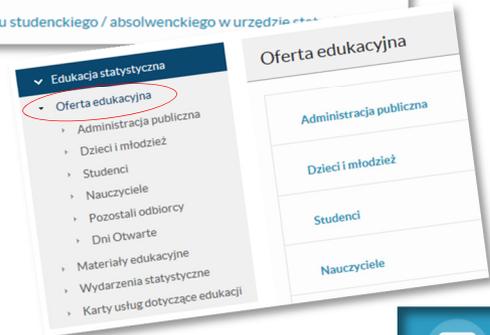
One of the important tasks of public statistics is to conduct work on the popularization and promotion of statistics as well as dissemination of statistical knowledge. Forms of these actions include among others: meetings in the Office and outside it, educational workshops, lectures, projects of the type "Open Day", "Day of Entrepreneurship" and practices and internships in the Office.

Educational activities are aimed at:

- ✓ acquaintance with the activities of the Office, including publishing offer
- ✓ awareness of the importance of reliable statistical data
- ✓ learning the proper interpretation of the data and statistical indicators
- ✓ developing the ability to use statistical sources
- ✓ educating a conscious user of statistical data



"I click and I know"
The educational program is designed for everyone. Its aim is to develop skills connected with the use of websites of public statistics as sources of statistical data.



Wide offer, educational materials and educational services card on the website of the Office in the tab

Statistical Education

information about the Educational Portal of the CSO



QUESTIONNAIRE SURVEYS



Statistical questionnaire surveys are conducted using a **representative method (sample survey method) on the territory of the country**: in randomly selected dwellings, households, farms, at border crossings, at selected retail outlets. Tasks associated with the coordination and implementation of sample surveys in the Office are carried out by the **Questionnaire Surveys Division**. Surveys in the Śląskie Voivodship are carried out by

a professional network of interviewers – employees of the Statistical Office

Interviewers conduct in the terrain the following:



Methods of data collection:

telephone interview

conducted by interviewers through the Call Center applications using computer software

direct interview

implemented by interviewers on the spot in the field using paper questionnaire or recorded on a portable electronic device

online survey

realized by the respondent alone online using applications accessible via the CSO and the SO websites

- ➔ The results of sample surveys are used: in analyses and publications presenting many aspects of life. They are helpful in strategic decision-making and economic initiatives of government administration and local government. They also serve every citizen.
- ➔ In the field of agricultural surveys that require high expertise the statistical offices collaborate with **gminas and voivodship experts** (employees of the: Agricultural Advisory Centres, gminas/towns offices and farmers engaged in agricultural activity).



GUIDEBOOK

QUESTIONNAIRE SURVEYS

The success of the surveys, completeness, and thus the quality depends largely of respondents favour for their implementation.

Each answer to the question of the interviewer counts, each has an impact on the survey results

- **confidentiality of information** provided by respondents **is guaranteed**; the principle of ensuring the statistical confidentiality is strictly applied
- **interviewer can perform work only with a valid ID card and the authorization** confirming his identity as an employee of the Statistical Office
- **contact, under which one can verify the identity of the interviewer** and get information on the ongoing survey

+48 32 77 91 291 +48 695 255 244

or contact via e-mail with the Head of the Questionnaire Surveys Division

D.Gwozdz@stat.gov.pl

One can check the identity of the interviewer calling the Statistical Office in Katowice and only then make an appointment with the interviewer.



As part of the popularization of surveys, **leaflets** on the survey currently being carried out in an area where you can find information: who participates in the survey, what is the purpose and meaning in what timeframe and what method will be carried out are placed on **the website katowice.stat.gov.pl** within the cycle "Interviewer of the SO in Katowice can knock on the door".

Interviewers of official statistics also participate in the performance of commissioned work, cooperating in the realization of surveys with other institutions, e.g.: the National Bank of Poland, the Ministry of Family, Labour and Social Policy, the Council for Social Monitoring, the Polish Statistical Society.

Practical help in tabs on the website katowice.stat.gov.pl



more information about questionnaire surveys

What, where,
how to settle

When the
interviewer
contacts us

RULES OF DISSEMINATION OF STATISTICAL DATA

All information obtained from surveys carried out in accordance with the program of statistical surveys are official data of public statistics, regardless of who leads them. All authorities conducting surveys under the Law on Official Statistics apply the classification standards and provide the results of surveys to the official statistical services.

The legal basis for an information system of public statistics is the Law of 29 June 1995 on Official Statistics (Journal of Laws of 2012, item 591 with later amendments), and in accordance with it

public statistics provide

Equal Indiscriminatory Simultaneous

access to result statistical information,
and in particular to the major figures and indicators (article 14 of the Law)

Identifiable individual data collected in statistical surveys are subject to absolute protection

These data can be used for calculations, compilations and statistical analyzes and the creation by the Central Statistical Office of a sampling frame for statistical surveys; providing or use of these data for other than specified in the Law purposes is prohibited (statistical confidentiality).

Statistical confidentiality is one of the fundamental principles of statistics (article 10 of the Law)

(identifiable individual data - statistical data containing information on the specific economic entity/natural person, directly identifying the entity/person by name, surname, address or publicly accessible identification number and allowing for indirect identification of the entity / person using other means)

Employees of official statistics services, census enumerators, statistical interviewers and other persons performing activities on behalf and for the benefit of official statistics are obligated to strictly comply with statistical confidentiality and may be allowed to perform these actions after a written "Promise ..." (article 12 of the Law).

Details regarding the rules on dissemination and storing of statistical information and the penal provisions relating to the violation of statistical confidentiality contain respectively articles 38, 54, 55 of the Law on Official Statistics.



RULES OF DISSEMINATION OF STATISTICAL DATA



SISK
INFORMATORIUM
STATYSTYCZNE

Types of statistical information and the form and timing of their release are set in the Program of statistical surveys of official statistics.

Result statistical information is:

- ✓ available as part of the President's of the CSO electronic platform for sharing statistical information and other information resources
- ✓ published in the publications of the CSO and statistical offices
- ✓ announced in the official journals
- ✓ made available to the mass media
- ✓ developed and transferred for the needs of the EU and international organizations

Dissemination of statistical information on the territory of the Śląskie Voivodship is realized by:

INFORMATION SECTIONS

at the Office and in its Branches which
provide statistical information on the site, by phone and by mail
provide assistance in navigating the websites of the CSO and SO
accept individual orders for statistical data

Working hours: Monday from 7.00 to 18.00, Tuesday-Friday from 7.00 to 15.00

In the premises of all statistical offices in Poland **modernized Information Sections** function, offering a range of facilities in the direct and electronic dissemination of resources of public statistics. Assumptions concerning the information policy and the functioning of the Information Centres refer to Eurostat's guidelines and rules the European Statistics Code of Practice.

quick customer service area:

- telephone service
- direct service
- electronic service of which in written form
- how to order data



training-conference
area



Client work and "quiet" customer service area
the use of information resources in the form:

- paper (reading room)
- electronic (via the Information Portal of the CSO)

INFORMATION PORTAL OF THE SO

Helpful to the user



search engine



sitemap



contact



BIP

What, where, how to settle
Release calendar
Press bureau

katowice.stat.gov.pl

Catalogue of services of the Office



ABOUT THE OFFICE

Organization and tasks
Branches' reach
Specialization of the Office
Dissemination of information
Public tenders of the SO

LATEST NEWS

Latest publications
Important events
Statistical information
Information leaflets

REGIONAL STATISTICS

Statistical Vademecum of Regional Civil Servant
Cooperation in the region
Statistical Offices
Centres for Regional Surveys
Regional policy
Statistical rankings

CURRENT COMPILATIONS, PUBLICATIONS AND FOLDERS

Base of publications and
compilations in brief of the SO
Infographics
Basic data on the voivodship

BANKS AND DATABASES

Local Data Bank
Development Monitoring System
STRATEG
Knowledge Databases
Geostatistics Portal
Demography Database
External Trade

EDUCATIONAL PORTAL

Educational offer
Educational materials
Services cards
Events of a promotion-education character

REPORTING QUESTIONNAIRE SURVEYS

Reporting Portal
Reporting forms
Contact
Information on questionnaire
surveys and a list of surveys

REGISTERS AND CLASSIFICATIONS

REGON
TERYT
Classifications and nomenclatures
Repository of Information
Standards

INFORMATION PORTAL OF THE SO



Official Journals
International statistics
Metainformation
Communiqués and announcements
of the President of the CSO
Publication base of the CSO
Directing Information System
Questions and orders / FAQ
Central Statistical Library



GUIDEBOOK

LOCAL DATA BANK (LDB)

The country's largest database. Free, generally accessible set of statistical information on the social, economic, demographic situation, and the state of the environment.



Over 40 thous. statistical features in more than 30 thematic categories

- ➔ constant access to updated statistical data: annual (since 1995) and short-term (monthly and quarterly for the period 2005-2015)
- ➔ information in all cross-sections of the territorial division of the country
- ➔ possibility of conducting multivariate statistical analyses in regional and local breakdowns

Available levels of data aggregation

(according to the territorial division of the country)

LOCAL LEVEL

- ✓ Statistical locality
- ✓ District and delegation
- ✓ Gmina
- ✓ Powiat
- ✓ City with powiat status

REGIONAL LEVEL

- ✓ Subregion
- ✓ Voivodship
- ✓ Region

POLAND

Functionality:

-  **Metadata** (definitions of concepts, hierarchy of data, territorial division)
-  **Facebook** (profile of the LDB on the social network)
-  **Geostatistics Portal** (presentation of data on maps)
-  **The ability to log in** (preservation of earlier statements, adding)
-  **Help** (latest news, state of data, contact)

Presentation of data

TABLES

CHARTS

MAPS (selected phenomena)

Modules *(enabling to generate the set of data on every level of the territorial division of the country)*

- Data for the territorial division unit
- Portrait of the territory
- Statistical Vademecum of Regional Civil Servant
- Sustainable Development Indicators

LDB is a **source to power other systems and databases** of official statistics

[Knowledge Databases](#)

[Development Monitoring System STRATEG](#)

[Geostatistics Portal](#)



more information about the LDB 

DEVELOPMENT MONITORING SYSTEM STRATEG

NEW STANDARDS OF GATHERING AND DISSEMINATION OF STATISTICAL DATA



Publicly accessible, integrated, regularly updated information system for the purpose of monitoring the implementation of development strategies, analyzing trends and development processes, programming of cohesion policy for 2014-2020. Created on the basis of the Agreement between the Minister of Regional Development and the President of the Central Statistical Office in 2012.

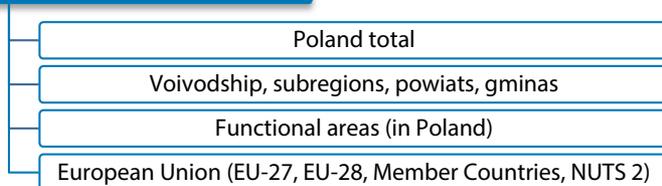
Statistical support in the process of strategic management

STRATEGIES & PROGRAMMES COHESION POLICY STATISTICS BY THEME TERRITORIAL DATA FIND INDICATOR METADATA & ANALYSES

The database contains, among others:

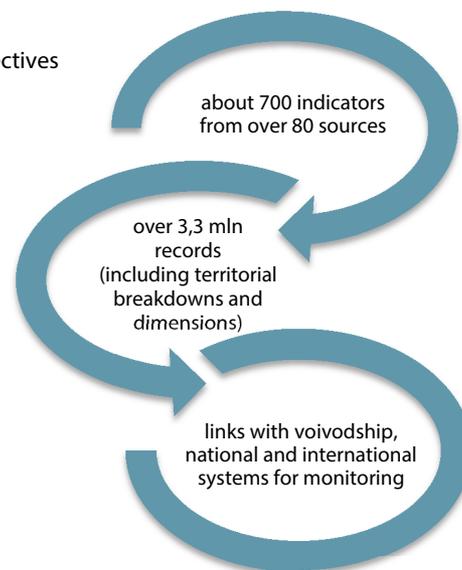
- ✓ set of indicators for monitoring the implementation of cohesion policy objectives and national and regional strategic documents,
- ✓ key indicators for the European Union and the Member States to provide international comparisons,
- ✓ set of metadata describing indicators,
- ✓ tools for data visualization in the form of maps and charts,
- ✓ links to the most important strategic documents, reports, analyzes and studies.

Annual data (from 2003):



Indicators organized by:

- strategic documents
- thematic areas
- cohesion policy objectives and EU 2020



more information about the system





GUIDEBOOK

KNOWLEDGE DATABASES

NEW STANDARDS OF GATHERING AND DISSEMINATION OF STATISTICAL DATA

A tool to help in decision-making processes at various levels of management. It was established as a response to the growing information needs of users of statistical data. The formula of an analytical platform (within the Support System of Analysis and Decision SWAiD) allows to adjust the data range to the individual needs of users.



DBW

They include 4 thematic blocks:

Multidimensional Statistics ▾

Economic Statistics ▾

Social Statistics ▾

Environment ▾



Easy access to updated statistics



Functional application tailored to meet the needs of users of tablets and smartphones



Broad themes i.e. national accounts, demography, labour market, industrial production, construction, transport and communication, education, living conditions, state and environment protection (system of thematic blocks within individual fields)



A wide range of additional information (methodological explanations, sets of links to the recommended publications, studies and services)



The ability to visualize data in the form of tables, graphs and maps



The ability to generate reports and to download materials for use in own studies and analyzes



more information about the databases



GEOSTATISTICS PORTAL

NEW STANDARDS OF GATHERING AND DISSEMINATION OF STATISTICAL DATA

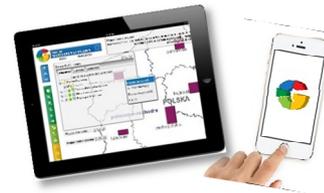


Modern, free, public solution for the presentation of statistical data in spatial terms. It performs the functions of collecting, presenting, and dissemination of information among others for public administration, entrepreneurs, individual users and scientific–research institutions. It is tailored to European standards.

Helpful in strategic decision-making on each level of management

Functionality:

- ➔ access to data in the Local Data Bank from the level of the Portal (report generation)
- ➔ ability to create thematic maps on the basis of own data
- ➔ printout of the selected area of the map and export of data to the selected format
- ➔ network service giving access to data from the national register TERYT, designated for public administration and commercial entities



functional mobile application tailored for users of tablets and smartphones

Forms of data presentation:

thematic maps

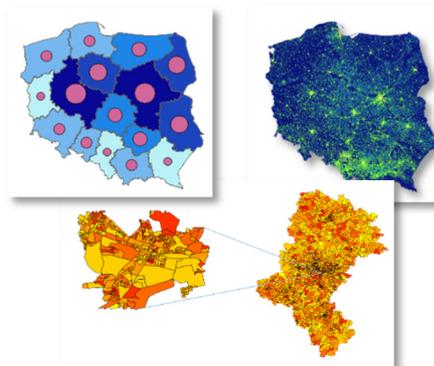
choropleth maps
diagram maps

charts

reports

pictures of maps
tables
statistics of the phenomenon

data presented on a kilometer grid



Range of statistical data:

results
of the Agricultural Census 2010
of the National Population
and Housing Census 2011
data available in the Local Data Bank

more information about the Portal 





GUIDEBOOK

REPORTING PORTAL



Introduced as valid an electronic transmission of data in statistical reports.

Modern tool which offers a set of applications designed for data providers enabling the realization of their reporting obligations



Główny Urząd Statystyczny

KONTAKT

Lista osób do kontaktu w sprawach merytorycznych dot. sprawozdań (w tym elektronicznych), np. obowiązujące terminy, podstawy prawne, zasady sporządzania sprawozdań

Pomoc techniczną w sprawach Portalu Sprawozdawczego (aktywacja konta, problemy z logowaniem lub odzyskaniem hasła) można uzyskać pod numerem infolinii Statystycznej 22 279 99 99 czynnej pon.- pt.: godz. 8.00 - 15.00 (opłata zgodna z taryfą operatora) albo drogą e-mail (lista kontaktowa)

Sprawach wycenach, np. obowiązujące zasady

Portalu Sprawy, np. odzyskaniem i numerem 79 99 99 99 czynnej 00 (opłata i) albo drogą

JE

udostępniania,

zawożności

(elektronicznie) (plik w formacie PDF)

TERMINARZ, INSTRUKCJE

Wzory formularzy, terminarz udostępniania, aplikacje off-line

Przewodnik po sprawozdawczości elektronicznej (plik w formacie PDF)

Instrukcja do integracji systemów dla hoteli z Portalem Sprawozdawczym w celu automatycznego przekazywania sprawozdania KT-1

PORTAL SPRAWOZDAWCZY

WAŻNE INFORMACJE

Stanowisko Głównego Urzędu Statystycznego dotyczące uczestnictwa komorników sądowych w badaniach statystycznych statystyki publicznej w związku z pismem Departamentu Sądów, Organizacji i Analiz Wymiaru Sprawiedliwości Ministerstwa Spraw

Zmiany

Portal 5

Formul

sprawo

KOMI

W przy

sprawo

Dotycz:

ustawy

Portalu

w Porte

POR

Logowanie

Wpisz swój identyfikator i hasło dostępu do Portalu Sprawozdawczego. Pamiętaj, że dla systemu ma znaczenie, czy wpisujesz małe, czy też wielkie litery (sprawdź, czy nie masz włączoną funkcję Caps Lock na klawiaturze). W przypadku powtarzających się problemów z logowaniem skontaktuj się z administratorem.

ID
Hasło

Informacje dodatkowe

- Postępowanie w przypadku zagubienia danych uwierzytelniających do Portalu Sprawozdawczego
- Dane kontaktowe administratorów oraz bieżące informacje dotyczące Portalu Sprawozdawczego
- Portal Sprawozdawczy – krótki przewodnik (aktualizacja 20 grudnia 2013 r.)
- Sprawdzić i dostosować środowisko działania aplikacji Portalu Sprawozdawczego

Zalecana rozdzielczość: 1024x768 lub wyższa

Jeżeli przez 30 minut w serwisie WWW nie wykonasz żadnego działania powodującego przejście na inną stronę, zostanie Cię wylogowany z względów bezpieczeństwa prezentacji strony logowania. Zaloguj się ponownie, aby powrócić do poprzednio prezentowanej strony.

Functionality:

- ✓ assistance in completing electronic forms
- ✓ system of targeting questions, filtering
- ✓ active definitions and explanations, error control
- ✓ automatic system of notification of the imposed reporting obligation
- ✓ list of contact persons on matters of substance
- ✓ guidelines, explanations concerning the electronic reporting system

more information about the Portal



NATIONAL OFFICIAL REGISTER REGON

The National Official Business Register (REGON) is a continuously updated set of information on entities run as an IT system in the form of a central database.

- ✓ serves uniformity of descriptions used in all official registers and information systems of public administration as well as reaching identification cohesion between them
- ✓ provides general characteristics of entities in cross-sections: territorial, ownership, kind of activities, legal forms, etc.
- ✓ is the main source of supply for the base of units drawn for statistical surveys

REGON Register in the Śląskie Voivodship
(31 December 2015)

465,8 thous. entities of the national economy
of which almost 72 % are natural persons conducting economic activity

The Law dated 29 June 1995 on Official Statistics granted the register a rank of a national official register, and the decree of the Council of Ministers dated 30 November 2015 defines the rules of its functioning.

Entry into the REGON register is obligatory for all: legal persons, organizational units without legal status, natural persons conducting economic activities and local units of the above mentioned.

An entity of the national economy is obligated to register the kind of conducted activity in the REGON register (article 42 position 5 of the above mentioned Law)

In terms of business registration of entrepreneurs entered into the Central Registration and Information on Business (CEIDG), entities registered in the National Court Register (KRS) and educational institutions, the Office implements the principle of "one window".

Entry / change / deletion of an entry in the REGON register for:

- ✓ **entrepreneurs who are natural persons** on the basis of data from *the Application for entry to CEIDG*, submitted via electronic form/in person/by mail in selected Gmina Office. CEIDG sends to the CSO relevant data from *the Application*, necessary for obtaining/modification/deletion of entry to the REGON register. Entrepreneurs report to the statistical office only if *the Application* concerns the changes not covered by the entry in the CEIDG;
- ✓ **entities entered into the National Court Register (KRS)** on the basis of data submitted to the register electronically from the National Court Register, and in terms of supplementary data the National Register of Taxpayers (KEP);
- ✓ **entities of the national economy of non-entrepreneurs:** for schools and educational institutions - on the basis of data transmitted from the Educational Information System (SIO) database; for other entities on the basis of the RG-OP or RG-OF forms.

NATIONAL OFFICIAL REGISTER REGON

➤ Issuing certificates with the REGON identification number

Information on the received identification number is made available in the search engine of entities of the national economy

Providing data on the CSO website
is a confirmation of registration of information
in the REGON register

Statistical offices **on request of entities recorded in the register** issue a certificate with the given to them identification number REGON.

➤ Principles of dissemination of data from the Register

The REGON register is open to public and available for general access:

- on the website of the CSO in the search engine of entities recorded in the REGON register – on the basis of ID numbers: REGON, KEP, KRS one can check information about the entity,
- through API Interfaces - Network Service provides data to authorized bodies of government administration, local government units, other government institutions, commercial entities and individual users.

Individual orders for extracts from the REGON register are performed **for a fee**, upon a written order to the address of the Statistical Office or e-mail SekretariatUsKce@stat.gov.pl

more information about the REGON



NATIONAL OFFICIAL REGISTER TERYT

National Official Register of the Territorial Division of the Country (TERYT) contains systems:

- TERC** identifiers and names of units of territorial division
- SIMC** identifiers and names of localities
- ULIC** central catalogue of streets
- BREC** statistical regions and census enumeration areas
- NOBC** identification of addresses of streets, real estates, buildings and dwellings

TERYT Register in the Śląskie Voivodship
(31 December 2015)

641 thous. buildings
1 mill. 751 thous. dwellings
4,2 thous. statistical regions
21,3 thous. census enumeration areas

The Law dated 29 June 1995 on Official Statistics granted the register the rank of a national official register, and the decree of the Council of Ministers dated 15 December 1998 defined the rules of its functioning.

TERYT Register identifiers are:

- ✓ binding territorial identification standards for bodies running official registers and information systems of public administration,
- ✓ enable to elaborate and present occurrences in the breakdown by: voivodships, powiats, gminas, statistical regions and census enumeration areas, localities and streets, as well as in the division urban areas and rural areas.

The register is open to public. Data from systems TERC, SIMC, ULIC **are available free of charge** to all users via the website of the CSO:

- Application **Baza rejestru TERYT** – searching and browsing information as well as data downloading in the form of full sets and update files
- Application **TERYT-ADR rejestr do kodowania adresów** – download of data prepared in the form XML files
- **Interfejsy API** – network service for users of the system (public administration entities and commercial entities). You can use it after sending a request for access to the address teryt_ws1@stat.gov.pl



more information about the TERYT 





CLASSIFICATIONS AND NOMENCLATURES

Authorities conducting systems and registers are obligated to apply classification and identification standards.

Introduced on the basis of art. 40 of the Law on Official Statistics or applied directly, on the basis of the law introducing their use in Member Countries of the European Union.

Classifications and nomenclatures are basic classification standards used in:

- ✓ statistics,
- ✓ documentation,
- ✓ accounting,
- ✓ official registers,
- ✓ information systems of administration.

Polish classification standards are in full concordance with EU classifications.

The system of statistical correspondence among economic classifications

| Compiled/used (coding system) | Classifications of activities | Classifications of products (goods and services) | Derivatives of products classifications | Foreign Trade Classifications |
|-------------------------------|--|---|---|---|
| The United Nations UN | ISIC International Standard Industrial Class. of All Economic Activities | CPC Central Product Classification | | HS Harmonized Commodity Description and Coding System |
| European Union EU | NACE Statistical Classification of Economic Activities in the European Community | CPA Classification of Products by Activity | PRODCOM List | CN Combined Nomenclature |
| Poland | PKD Polish Classification of Activities | PKWIU Polish Classification of Goods and Services | PRODPOL List | CN Combined Nomenclature |

Currently obligatory standard classifications and nomenclatures are the following:

- Polish Classification of Activities (PKD),
- Polish Classification of Goods and Services (PKWiU),
- Combined Nomenclature (CN),
- Polish Classification of Types of Construction (PKOB),
- Classification of Fixed Assets (KŚT),
- Classification of Professions and Specialties (KZS),
- Polish Statistical Classification Concerning Activities and Equipment Connected with Environment Protection,
- Classification of Defensive Products (KWO),
- Polish Classification of Education (PKE),
- Nomenclature of Territorial Units for Statistical Purposes (NTS)



Database and search engine enabling to use the obligatory classifications and nomenclatures as well as support materials; updated and available on-line

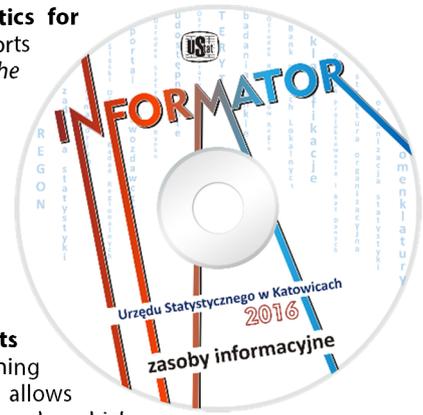
more information on classifications and nomenclatures



CD-ROM – INFORMATION RESOURCES

The enclosed to the “Guidebook of the Statistical Office in Katowice 2016” CD-ROM contains:

- ✓ **List of reporting forms developed by the services of official statistics for theyear 2016** - including current reports in 2016 and annual reports for 2015; symbol of the report is sorted in alphabetical order (*it contains the name, frequency, date of receipt*),
- ✓ **List of questionnaire surveys realized in 2016** including the harmonogram,
- ✓ **List of magnitudes and indicators announced by the President of the Central Statistical Office** (*according to the state of the base as of 7.03.2016*), including a methodological description) **and its extension and supplement – Communiqués and Announcements of the President of the CSO in 2016** – including a harmonogram containing the date of their release; active Internet connection allows you to get more information on, among others, practical use of legislation under which the indicator is announced and acts referring to the indicator,
- ✓ **Schedule of publishing current information - preliminary results issued by the CSO in 2016** (*by months*).



Leaflet “Sustainable Development Indicators”
in the works of the Statistical Office in Katowice



“Statistical Yearbook of the Katowickie Voivodship 1959”
digital publication